



**KENYA REVENUE
AUTHORITY**

ISO 9001:2015 CERTIFIED

KRA/5/SCM13/2/2

20th April, 2020

To All KRA Suppliers

**RE: PREVENTIVE MEASURES FOR HANDLING OF PROCUREMENT
ACTIVITIES IN KRA DUE TO CORONA VIRUS**

Kenya Revenue Authority values and appreciates the synergy it receives from its suppliers. In the wake of Corona virus and in conformity to the Preventive measures laid down by the Ministry of Health, our suppliers are advised as follows:

1. All deliveries to KRA offices should be scheduled. Suppliers should liaise with supplies officers and obtain clearance before making any delivery.
2. Suppliers should minimize physical visits to KRA offices and are encouraged online communication unless it is absolutely necessary.
3. Suppliers are required in consultation with the Supply Chain Office to review the implementation of the ongoing contracts with a view to ensuring that such contracts are performed in strict compliance with the measures put in place by the Government to reduce spread of COVID-19.
4. All Contractors of on-going contracts should undertake in writing to commit to full compliance with the measures put in place by the Government to reduce spread of COVID-19 with regular reports submitted to the procuring entity on interventions the contractor has undertaken.
5. Contractors are required to request in writing, any need to suspend the implementation of on-going contracts in order to conform to the Government's directives to reduce the spread of COVID-19 for securing necessary consent in accordance with the terms and conditions espoused in the contract in order to mitigate contractual disputes and loss of public resources

We are confident that together we shall come out stronger and thank you for your continued support.

Yours faithfully,

Grace Murichu – Kariuki(Mrs)
Deputy Commissioner Supply Chain Management



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