

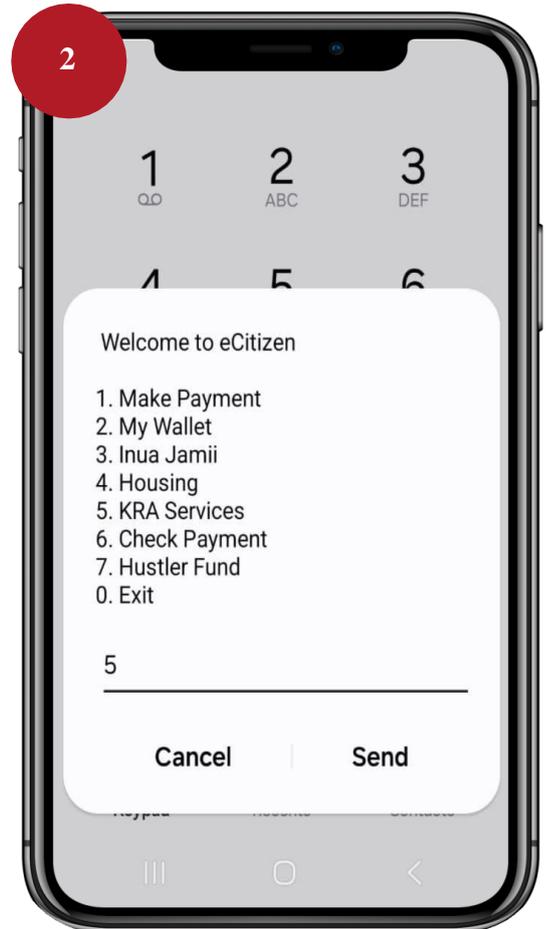


USSD User Guide

Step 1: Dial *222#

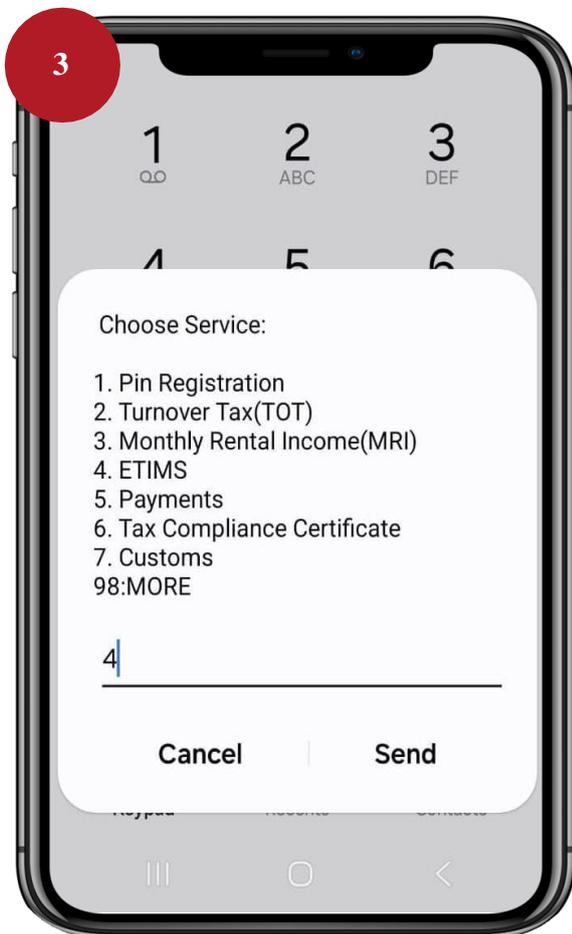


Step 2: Enter Option 5
'KRA Services' then click
Send

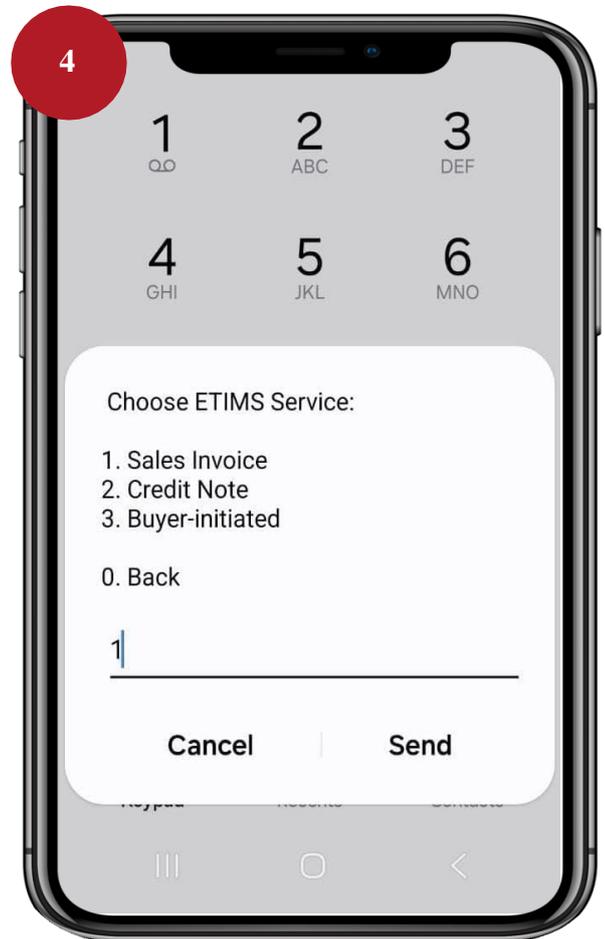




Step 3: Enter Option 4
“eTIMS” then click Send



Step 4: Select option 1 to
access sales invoice service





Step 5: Enter ID Number

5

1
QQ

2
ABC

3
DEF

4
GHI

5
JKL

6
MNO

7
PQRS

8
TUV

9
WXYZ

*

0

#

Enter ID Number:

0. Go back

Cancel Send

**Step 6: Enter Year of Birth
as per ID**

6

1
QQ

2
ABC

3
DEF

4
GHI

5
JKL

6
MNO

7
PQRS

8
TUV

9
WXYZ

*

0

#

Enter Year of Birth:

Cancel Send



**Step 7: Confirm Your
Details**

7

1 2 3
TLO ABC DEF

4 5 6
GHI JKL MNO

7 8 9
PQRS TUV WXYZ

0 #

Confirm your details:

Name:

ID Number:

YO

1. Confirm
0. Go back

Cancel Send

**Step 8: Agree to Terms &
Conditions by Clicking Option 1**

8

1 2 3
TLO ABC DEF

4 5 6
GHI JKL MNO

7 8 9
PQRS TUV WXYZ

0 #

Terms and conditions

1. Register
0. Go back

1

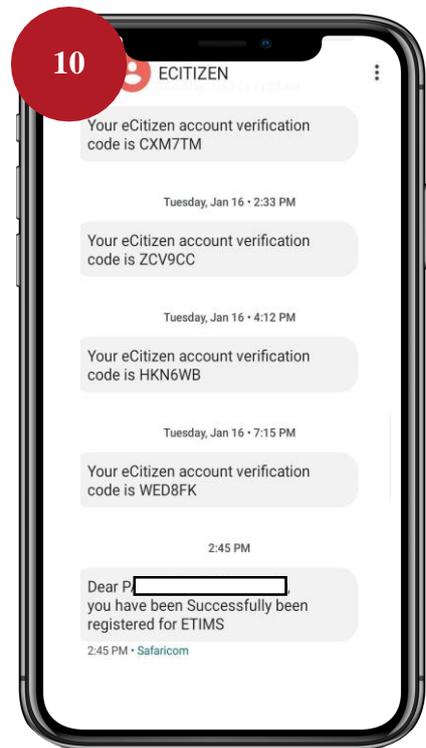
Cancel Send



Step 9: Account created successfully



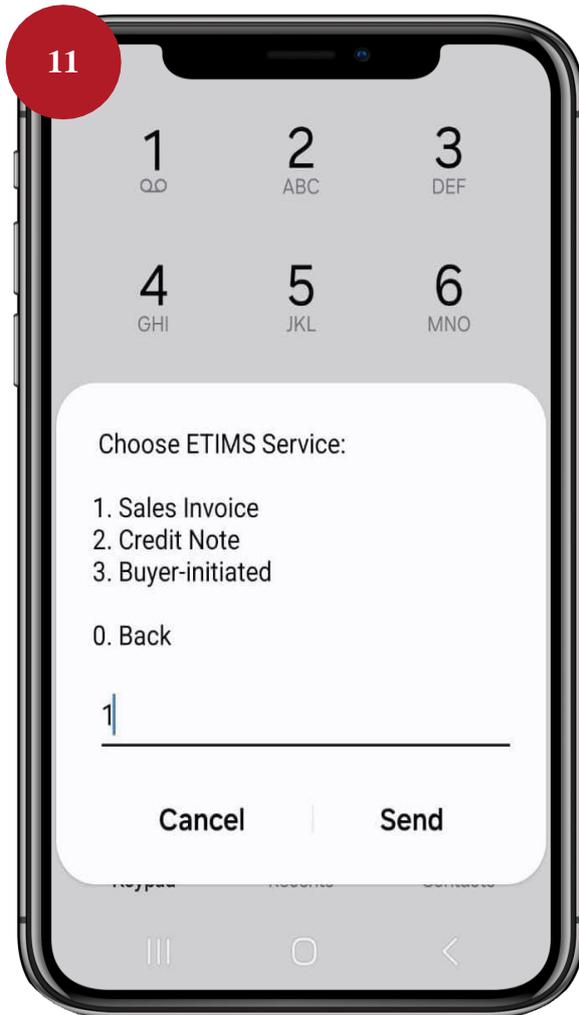
Step 10: After registration the Taxpayer receives a message stating they have successfully registered for eTIMS



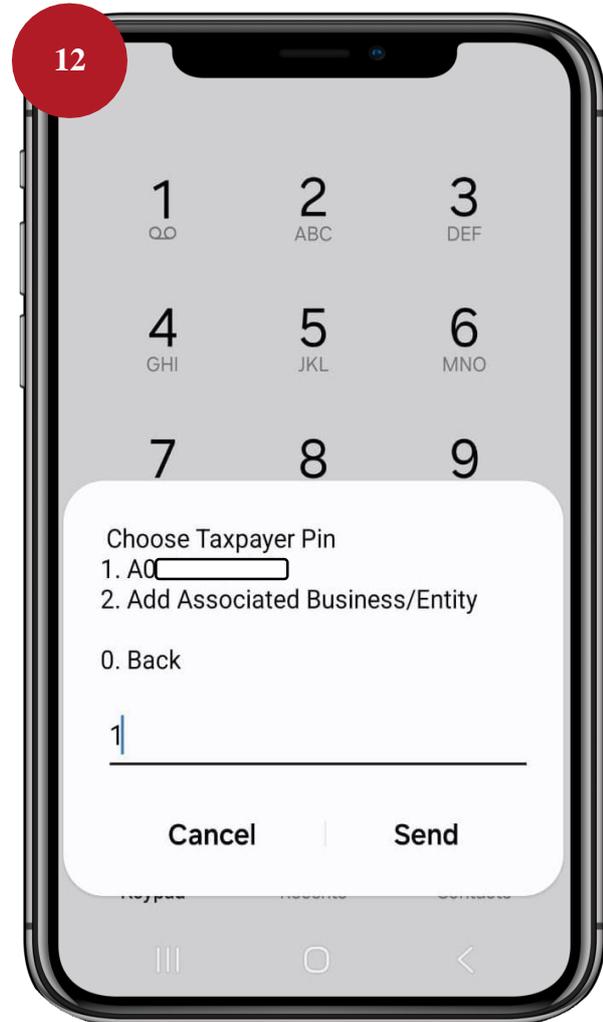


SALES INVOICE

Step 11: Click Option 1 to access Sales Invoice Service.



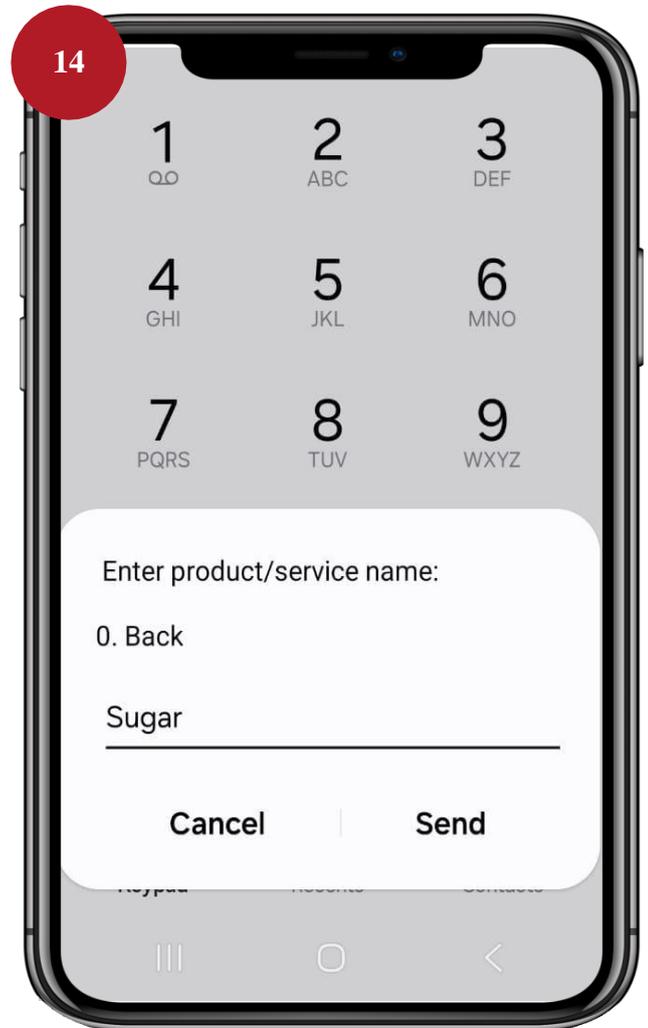
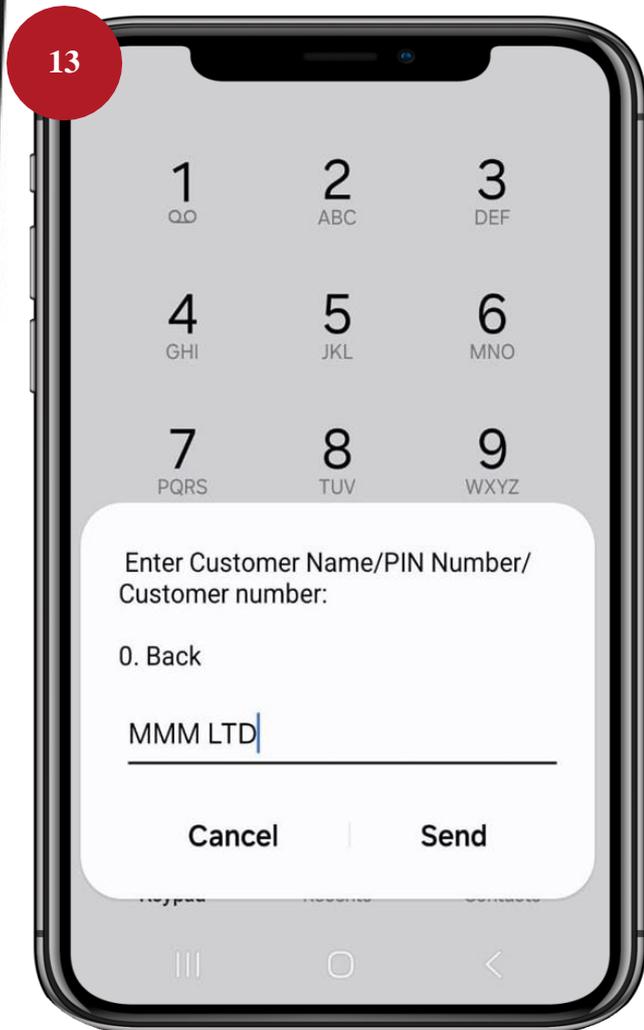
Step 12: Click taxpayer PIN or associated business to proceed with invoicing





**Step 13: Input Customers
Details**

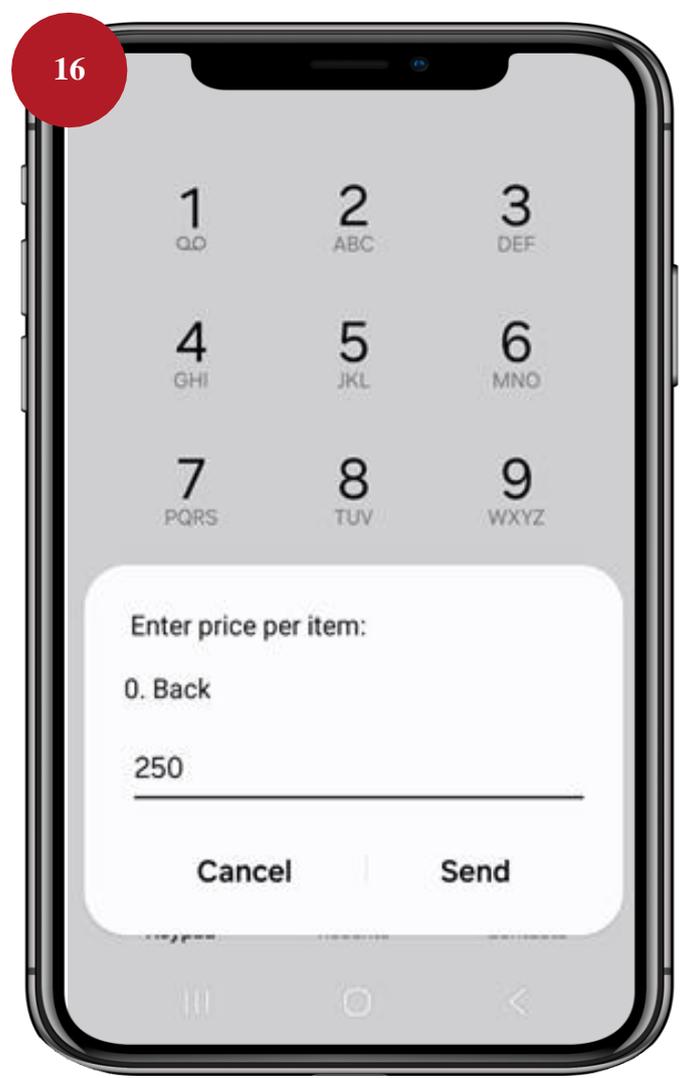
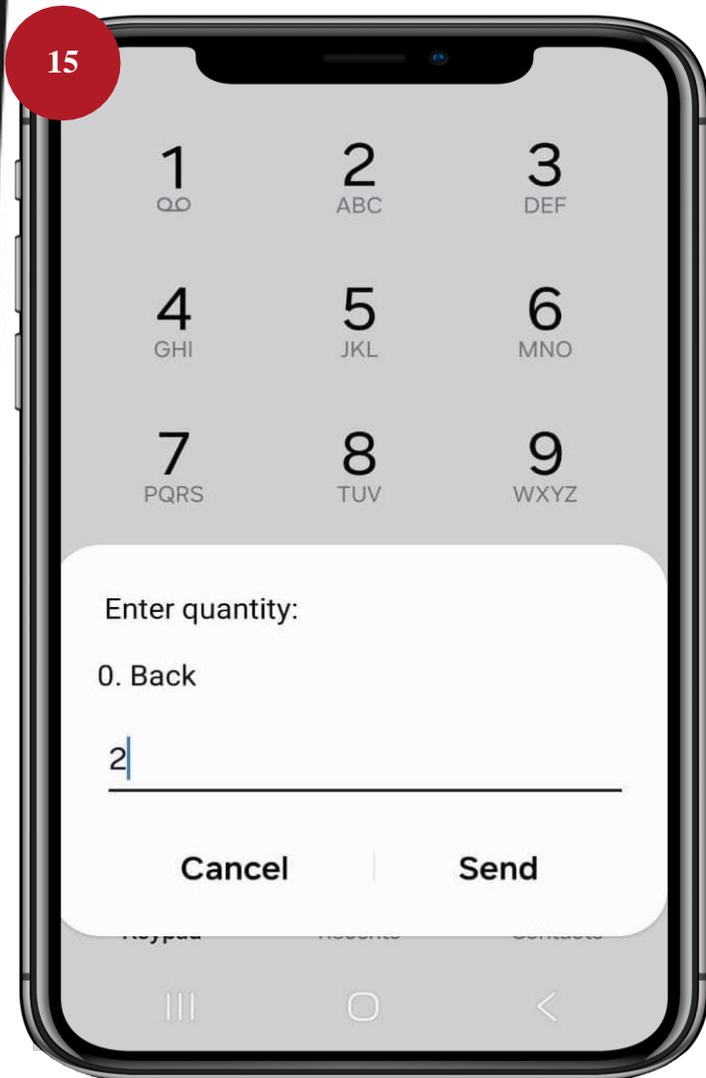
**Step 14: Input the Product
Name**





Step 15: Input Sales Quantity

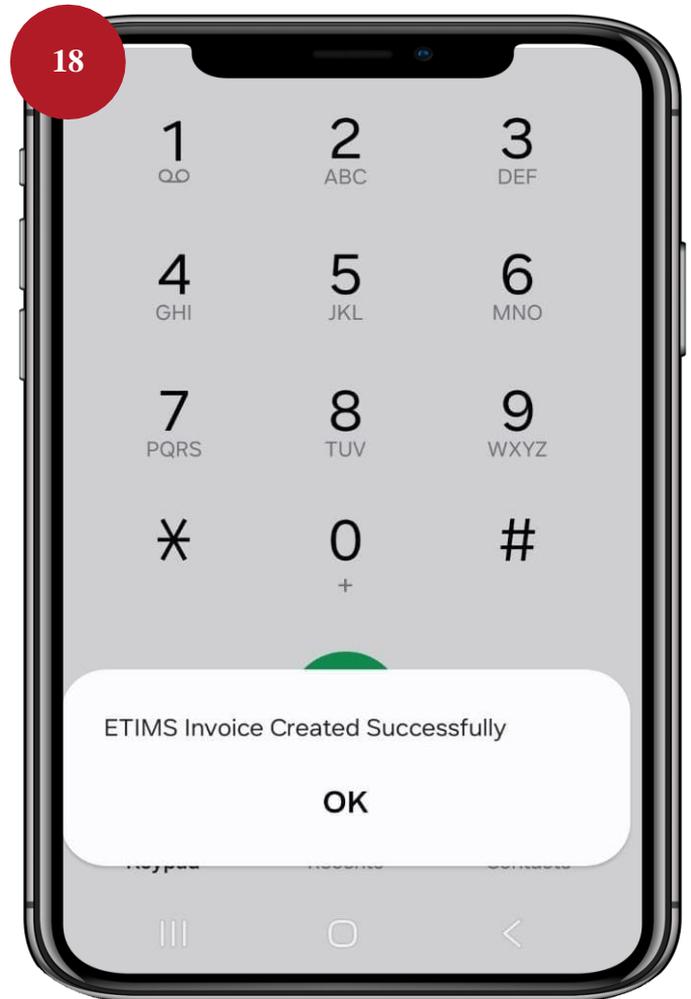
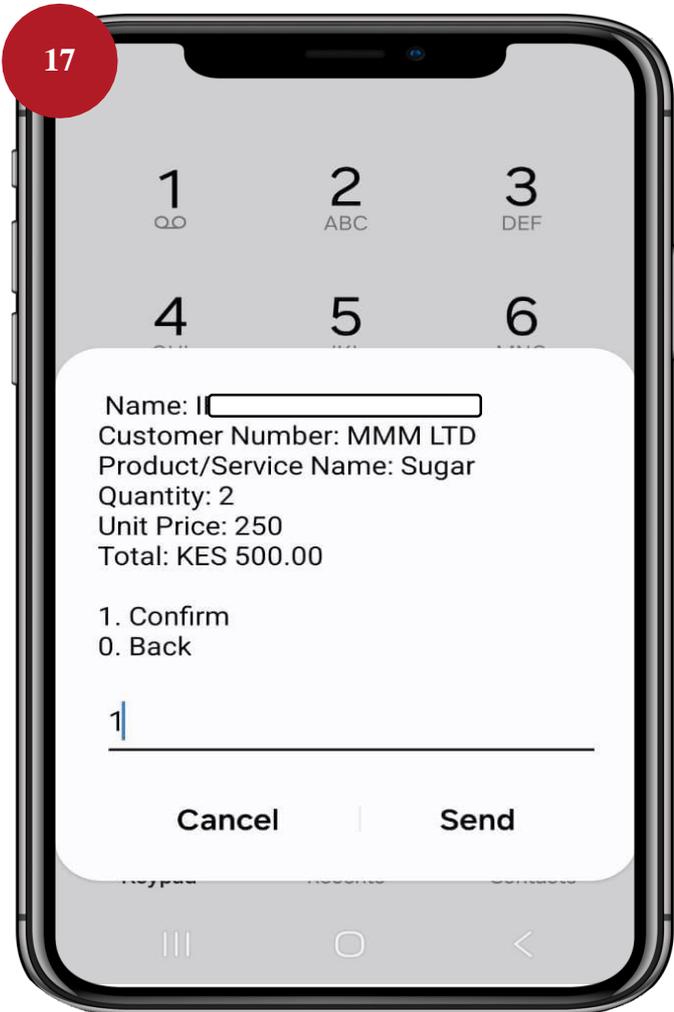
Step 16: Enter Price Per Item





Step 17: Confirm Invoice Details

**Step 18: Invoice Generated
Successfully**





Step 19: Click the Link Sent Via SMS to Download the Invoice

19

Invoice No:
KRASRN000000326
/20 has been created
for you. To View
invoice visit
[https://kratest
.pesaflo.com/public
/etims/invoice
/INVDUTSGSH
/M26N6DKLOA4KTC
KZ](https://kratest.pesaflo.com/public/etims/invoice/INVDUTSGSH/M26N6DKLOA4KTC/KZ)

Step 20: Click Download Button to Download the Invoice.

20

Download

-- INVOICE --
INV: INVDUTSGSH
-- IF [REDACTED] --
PIN: A [REDACTED]
TEL: +254 [REDACTED]
FRIDAY, FEBRUARY 13, 2026 1:58PM

-- FISCAL RECEIPT --
M26N6DKLOA4KTCKZ

Products	QTY	Price
Sugar	2x	250 KES: 500
Subtotal		KES 500
Discount		KES 0
Total		KES 500

CONTROL UNIT INFO

CU Number: KRASRN000000326/20
Receipt Signature: M26N6DKLOA4KTCKZ
Date/Time: 02/13/2026, 1:58:20 PM



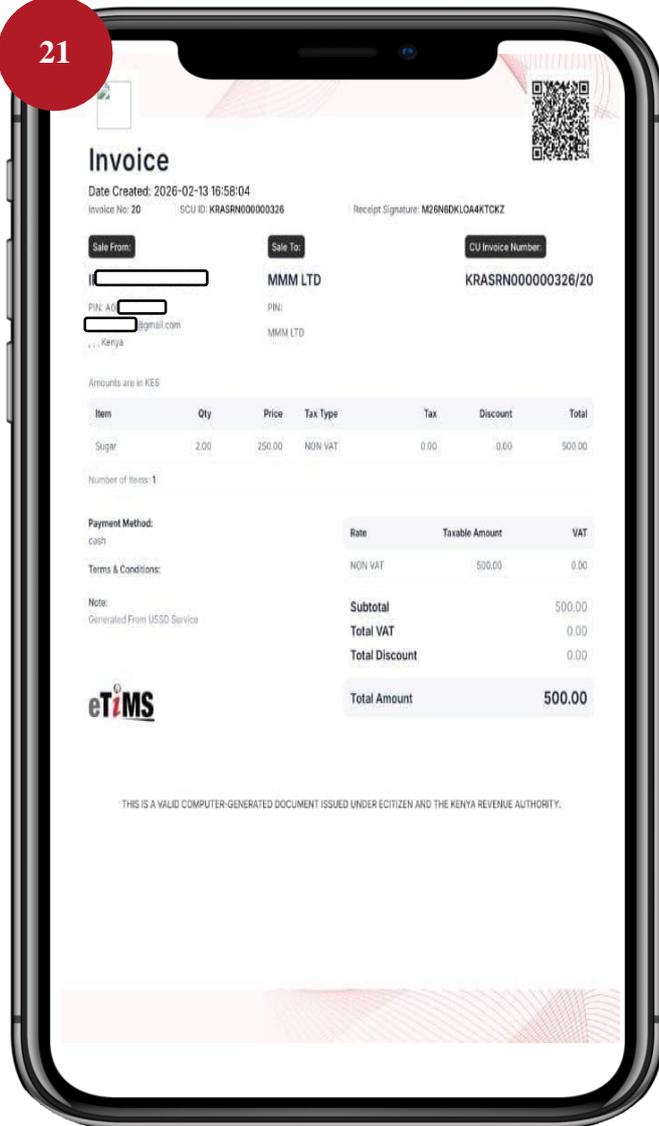
-- END OF FISCAL RECEIPT --

eTIMS Powered by eCitizen



The Downloaded Invoice

21

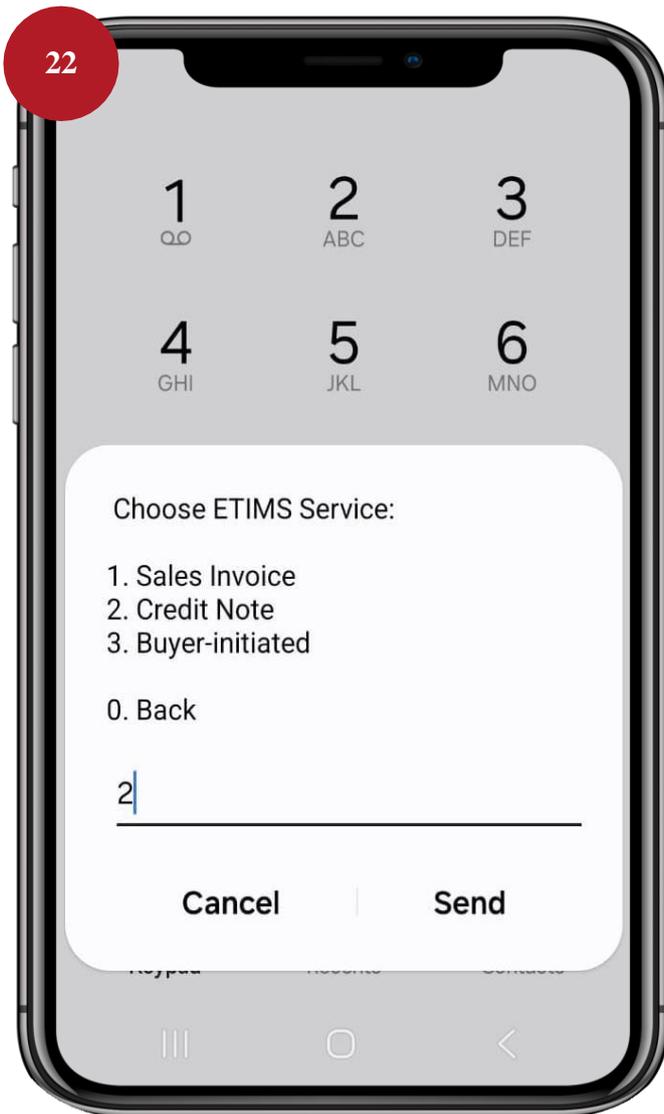




CREDIT NOTE

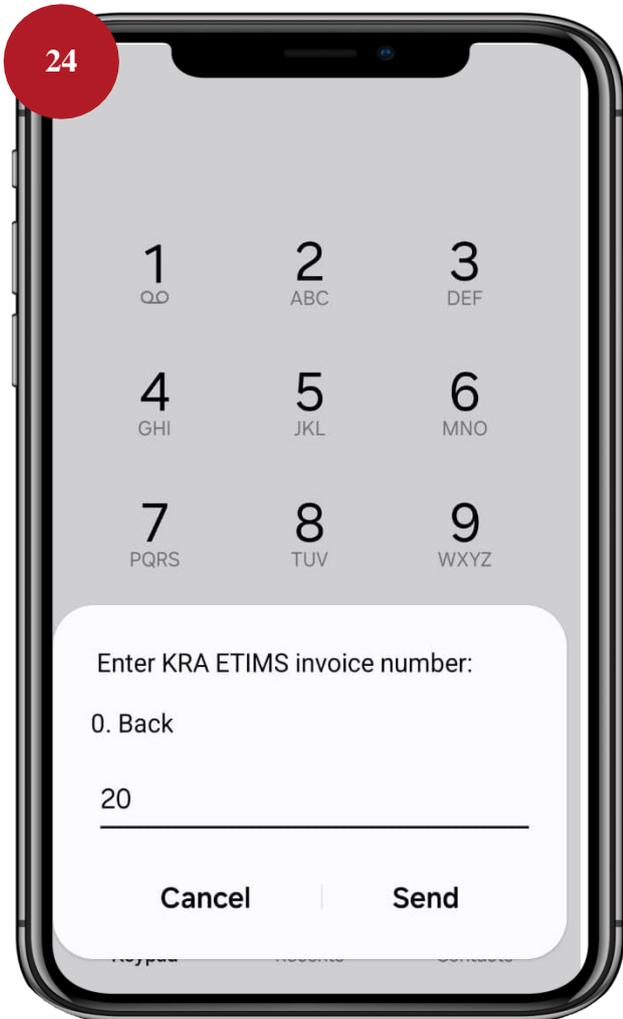
Step 22: Click Option 2 to generate Credit Note

Step 23: Click taxpayer PIN or Associated business to proceed with generation of the Credit Note

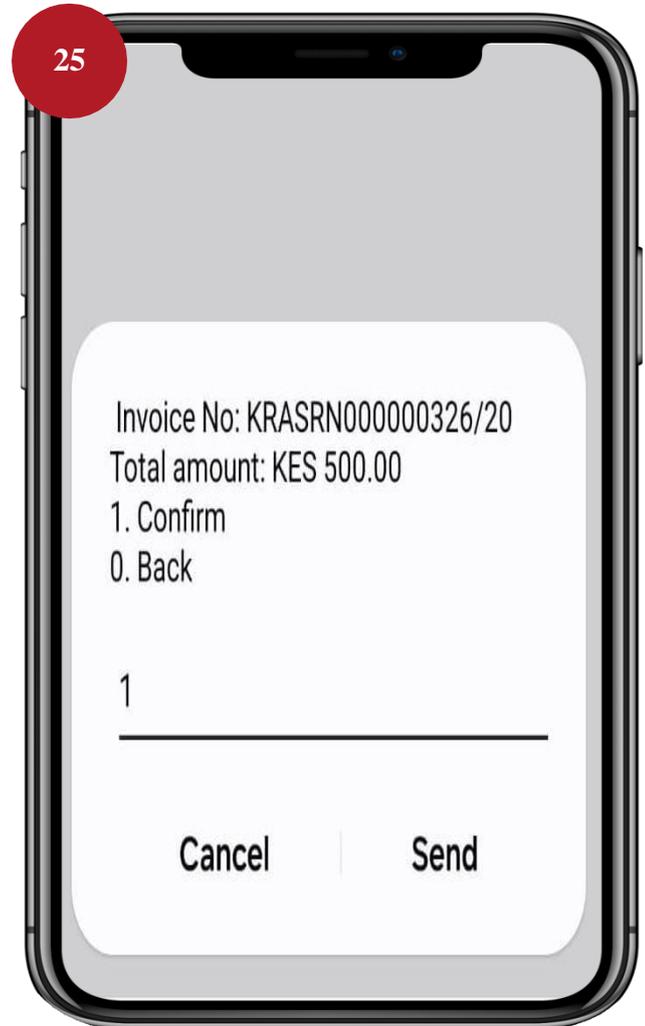




Step 24: Enter the invoice number to Cancel



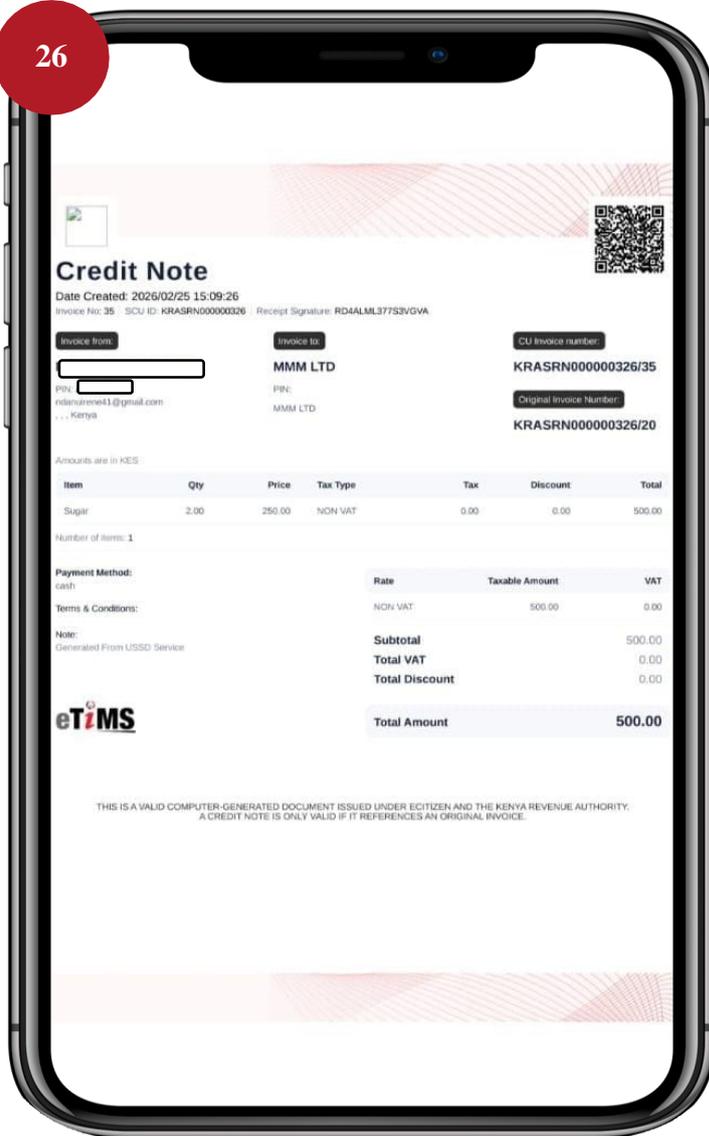
Step 25: Click Option 1 to Confirm Credit Note Details





The Credit Note Generated

26



END