PUBLIC



How to Approve an eTIMS Invoice via USSD

Step 1: Dial *222#

:	*222#	×
1	2 ABC	3 DEF
4 GHI	5 JKL	6 MNO
7 PQRS	8 TUV	9 wxyz
*	0	#

Step 3: Select option 4 (Buyer Initiated)

Choose Service:	
 Pay KRA Bill Sales Invoice Credit Note Buyer-initiated 	
0. Back	
4	
Cancel	Send

Step 5: Select relevant invoice to approve/reject

1. BI-DRNP2D; KES 2. BI-DF7LP4; KES 3. BI-878BFH; KES	3000; (BUYER NAME) 3000; (BUYER NAME) 20000; (BUYER NAME)
98:MORE	
1	
Cancel	Send

Step 2: Select option 5 (KRA Services)

(,
Welcome to eCitizer	1
1. Make Payment 2. My Wallet 3. Inua Jarnii 4. Housing 5. KRA Services 6. Check Payment 7. Hustler Fund 0. Exit	
5	
Cancel	Send

Step 4: Select option 2 (View Requests)

1. Create invoice 2. View Requests	
0. Back	
2	
Cancel	Send

Step 6: Select on Approve/ Reject

BI-DRNP2D; KES 30	000; (BUY	er name)
1. Approve 2. Decline 0. Back 1		
Cancel]	Send

Note:

The buyer will receive a notification that the seller has approved/rejected the invoice