



APPLICATION FOR APPROVAL OF EXPORTS STUFFING ZONES

I would like to apply for approval of my premises as an Export Stuffing Zone.

I. COMPANY INFORMATION

Company

Name.....

PIN

Postal

Address.....

Physical address (*please state*)

Town.....Street.....

Building.....Floor.....

Phone:

E-mail :.....

Name of Contact

Person.....

Signature.....



II. READINESS ASSESSMENT CHECKLIST

- | | |
|--|--------------------------|
| 1. A valid company Tax Compliance Certificate (TCC). | ☐ |
| 2. Valid Director(s)' Tax Compliance Certificate (TCC). | ☐ |
| 3. Valid Certificate of Good Conduct/Police Clearance Certificate (PCC) for company director(s) | ☐ |
| 4. Certificate of Incorporation for the company | ☐ |
| 5. Title deed or lease agreement of the premises | ☐ |
| 6. CCTV cameras with recording and storage capacity for at least sixty (60) days | ☐ |
| 7. Perimeter wall | ☐ |
| 8. Electric fence. | ☐ |
| 9. Adequate lighting system. | ☐ |
| 10 Facilities including weights, measures, internet connectivity and any other facility for examination and taking account of goods and securing for them. | ☐ |
| 11. The owner shall keep a record of all goods examined, stuffed and delivered from the stuffing facility for verification by Customs at all times. | ☐ |
| 12 The owner shall be required to sign a letter of undertaking committing themselves to KRA to take full responsibility for any goods stuffed at their facility. | ☐ |