KENYA REVENUE AUTHORITY

ISO 9001:2008 CERTIFIED

RFP NO: KRA/HQS/RFP-041/2016-17– REQUEST FOR PROPOSALS FOR SELECTION OF CONSULTANT TO PROVIDE WEB PORTAL CONSULTANCY

02nd March, 2017

To all bidders,

RE: ADDENDUM /CLARIFICATIONS FOR THE ABOVE TENDER.

The following are Tender Clarifications regarding the above mentioned Tender in accordance with STD clause 2.19 of the bidding document.

No.	SECTION IN RFP	QUERIES	RESPONSE (KRA confirms that :)
1.	I	What is the difference between this web portal consultancy tender and web development?	The purpose of this consultancy is, among other tasks, to assist the Authority to develop a project scope, define technical and functional specifications, provide viable recommendations that will guide the implementation of a Web Portal with E-commerce capabilities etc. The authority will embark on development of a new web portal based on the evaluation, report and recommendations of the winning consultant.
2.	II	What medium should the soft copy be submitted through?	Soft copy should be submitted in a CD placed in the same envelop as the hard copy bid
3.	II	Should the proposals be submitted to the procurement office?	No. All proposals must be deposited in the Tender Box located on the Ground Floor, Times Tower Building – main tower, Haile Selassie Avenue before 12.00 Noon, Friday, 10th March, 2017. Ensure that you deposit your tender in the correct box. If unsure, kindly seek clarification from the attendants at the main reception desk.
4.	II	What do you mean by combined technical and financial proposals	Both the technical and the financial proposals must be bound and submitted together in one envelope, which must be clearly addressed to the Commissioner General, Kenya Revenue Authority, including the full physical address as directed in the tender document.

5.	VI	Is it mandatory to stamp Business Questionnaire?	Yes. The business questionnaire, as well as any other page where the applicant appends their signature, must be stamped
6.	V	Will the winning consultant be eligible to participate in the development of the web portal?	No. The winning consultant will not be allowed to participate in the resulting tender for web development. However, the other participants who do not win the bidding process will be eligible to participate in the tender for the web development

The addendum & clarification form part of the bidding document and is binding on all bidders. All other terms and conditions of the tender remain the same. Bidders who have already purchased the bidding documents are required to immediately acknowledge the receipt of this clarification.

Regards,

Benson Kiruja
For: Deputy Commissioner
Procurement & Supplies Services.