



14th February, 2025

CLARIFICATION/ADDENDUM "SET 1"

TENDER NO. KRA/HQS/NCB - 022/2024-2025: PROPOSED CONSTRUCTION OF
BOUNDARY WALL AT KESRA MOMBASA

Kenya Revenue Authority wishes to inform prospective bidders of the amendments detailed below for the above tender.

above tender:

No	Clarification	KRA Response																				
1	Tender Security	Bidders are advised that; <ul style="list-style-type: none">A tender security of Kshs 200,000.00 shall be required. The validity of the bid security shall be 365 days from the date of submission i.e. valid up to 17th February, 2026.The Tender Security shall be from Banks, insurance companies and micro - Finance institution.																				
2.	SECTION III - EVALUATION AND QUALIFICATION CRITERIA VENDOR EVALUATION CRITERIA NO.1 i.e Technical staff Qualification and experience.	Bidders are advised that; <ul style="list-style-type: none">The maximum score under this criteria No. 1 is 8 Marks and NOT 28 as earlier indicated.Bidders are therefore advised that the vendor evaluation criteria under table 2 has been expunged and replaced with the amended vendor evaluation criteria attached hereto and marked as Annex 1. <p>NB. The summary evaluation criteria shall be as shown below,</p> <table><tr><th>S/No.</th><th>Criteria</th><th>Maximum Score</th><th>Cut off Score</th></tr><tr><td>1</td><td>Tender Responsiveness</td><td>Mandatory</td><td>Pass or Fail</td></tr><tr><td>2</td><td>Technical Evaluation (Vendor)</td><td>20</td><td>15</td></tr><tr><td>3</td><td>Financial Evaluation</td><td colspan="2">Recommended award shall be to the Lowest evaluated Price</td></tr><tr><td>4</td><td>Due Diligence</td><td colspan="2">Due diligence shall be carried out to the lowest evaluated bidder to verify the authenticity of the documents submitted and performance of the bidder.</td></tr></table>	S/No.	Criteria	Maximum Score	Cut off Score	1	Tender Responsiveness	Mandatory	Pass or Fail	2	Technical Evaluation (Vendor)	20	15	3	Financial Evaluation	Recommended award shall be to the Lowest evaluated Price		4	Due Diligence	Due diligence shall be carried out to the lowest evaluated bidder to verify the authenticity of the documents submitted and performance of the bidder.	
S/No.	Criteria	Maximum Score	Cut off Score																			
1	Tender Responsiveness	Mandatory	Pass or Fail																			
2	Technical Evaluation (Vendor)	20	15																			
3	Financial Evaluation	Recommended award shall be to the Lowest evaluated Price																				
4	Due Diligence	Due diligence shall be carried out to the lowest evaluated bidder to verify the authenticity of the documents submitted and performance of the bidder.																				
3.	Item H - Contractor to provide for a FIX ONLY RATE for re-use of the masonry walls obtained from demolished masonry walls	<ul style="list-style-type: none">Bidders are advised to fill the rate on the rate column then on the amount column the bidder is supposed to write in the word “rate only”.																				
4.	Work plan	<ul style="list-style-type: none">Bidders are advised that the work plan should not exceed six (6) months.																				

The clarification form part of the bidding document and is binding to the bidder. All other terms and conditions of the tender remain the same. You are therefore required to immediately acknowledge the receipt of this addendum.

Martha Wakio Njuguna

FOR: DEPUTY COMMISSIONER - SUPPLY CHAIN MANAGEMEN

ANNEX 1
AMENDED VENDOR EVALUATION CRITERIA

The following criteria will be used in the evaluation of all potential suppliers. *The documents submitted will be evaluated for suitability and awarded marks, which will contribute to a maximum score of 40 marks with a cut-off score of 32.*

Table 2: Vendor Evaluation Criteria

S/No	Evaluation Attribute	Max Score	Bidders Response Indicate page	Score
1.	<p>Technical staff Qualification and experience. The proposed staff should be holders of degree/Diploma/ Certificate in Construction related field. Bidders to attach CV and corresponding Academic and professional certificates in a construction related field for their technical staff.</p> <p>Director of the firm/ Project Engineer/Construction Manager</p> <p>a) CV accompanied by corresponding degree/Diploma in a construction related field</p> <ul style="list-style-type: none"> 5 years and above experience – 4 marks Between 3-5 years' experience – 3marks Between 2- 3 years' experience - 2 marks Below 2 year – 0 marks <p>Curriculum Vitae only or certificate without a CV will attract 0 mark</p> <p>Site Agent</p> <p>a) Holder of diploma/trade certificate or higher in building/construction related field.</p> <ul style="list-style-type: none"> 5 years and above experience – 4 marks Between 3-5 years' experience – 3marks Between 2- 3 years' experience - 2 marks Below 2 year – 0 marks 	8		
2	Reference from at least two (2) main clients for similar construction i.e builders works. The works must have been completed within the last 3 years.	12		



S/No	Evaluation Attribute	Max Score	Bidders Response Indicate page	Score
	<p>a) Attach Contract or LPO, Completion certificate or letter from the past clients. The contract sum should be Ksh. 3 Million and above.</p> <ul style="list-style-type: none">• Contract or LPO, Completion certificate or letter of completion and contract value of Ksh. 3 million and above-3 marks each• Contract or LPO, Completion certificate or letter of completion and contract value between Ksh.2- 3 million . 2 marks• Contract or LPO for ongoing project which is 50% complete. Attach progress report or interim payment certificate. 2 marks• Below 2 million – 0 marks• Contract or LPO only – 0 mark <p>b) Attach recommendation letters from clients listed in (a) above on the completed works....3 marks each</p> <p>Note: Bidders to submit an up to date contact person and email/telephone number for each client provided.</p>			
	Maximum	20		
	Cutoff	15		