



ADDENDUM SET 4

21<sup>st</sup> March 2025.

To all Prospective bidders,

**REF: SUPPLY AND DELIVERY OF DRINKING WATER TO KRA NAIROBI  
REGION FOR A PERIOD OF TWO (2) YEARS. (FRAMEWORK CONTRACT)**

**TENDER NO. KRA/HQS/NCB-026/2024-2025**

Kenya Revenue Authority wishes to inform prospective bidders of the following clarification/ addendum:

NO.	Tender Document reference	Requirement	Clarification	KRA RESPONSE/ ADDENDUM
1.	Page 29  Mandatory requirements  Clause no. 12	<i>Provide documentary evidence of credit facilities of a value of at least Kshs.1 million (Kenya Shillings One Million). Bidders to attach a letter of access to credit lines of at least Ksh. 1,000,000.00 or above from a financial institution licensed by Central Bank of Kenya. (Note: The documents so provided may be verified for authenticity). The letter must not be dated earlier than 20th March 2024.</i>	1. Can the Director of the company provide a Letter of Credit on behalf of the company?	<b>No. Prospective bidders are advised that the letter of credit should be from a financial institution and not a Director.</b>
			2. Is a Letter of Credit issued by a microfinance bank acceptable to fulfil this requirement?	<b>Yes. Prospective bidders are advised that they can submit a letter of access to credit line from a microfinance bank licensed and regulated by the Central Bank of Kenya.</b>
			3. Would a reference letter from a bank or microfinance institution comply with the stated request?	<b>Yes. Prospective bidders are advised that they can submit a letter of access to credit line from a microfinance bank or a bank licensed and regulated by the Central Bank of Kenya.</b>
2.	Page 30  Technical Specifications  Clause no. 2	Quantity: 20 litres	urther to addendum issued we have noted with all major water vendors and the quantity of water contained in the bottle is <b>18.9L ( this is what is termed as 20 LITRES)</b> We have also checked with the manufacturers of the disposable water bottles and	<b>Prospective bidders are advised that the 20 litres requirement still stands.</b>



# KENYA REVENUE AUTHORITY

ISO 9001:2015 CERTIFIED

			the same applies Kindly clarify if the 18.9L litres water packaging is the one that the tender describes as 20 Litres capacity disposable water bottle ( The market does not have 20litres water packaging)	
3.	Page 3  Tender notice	<i>Tender opening date: 19<sup>th</sup> March 2025</i>	4. Extension of above tender for 7 more days.	<b>Prospective bidders are advised to take note of the revised tender opening date as in Addendum set 3. The tender opening date has been revised to 9<sup>th</sup> April 2025 at 11.00 a.m.</b>

The Addendum form part of the bidding document and is binding to all bidders. All other terms and conditions of the tender remain the same. You are therefore required to immediately acknowledge the receipt of this addendum.

Regards,

Martha Njuguna

**For: Deputy Commissioner - Supply Chain Management**