



KENYA REVENUE AUTHORITY

ISO 9001:2015 CERTIFIED

27th February, 2024

RE: CLARIFICATION/ADDENDUM "SET 2"

KRA/HQS/NCB-035/2023-2024: FRAMEWORK CONTRACT FOR PROVISION OF VEHICLE MAINTENANCE SERVICES FOR A PERIOD OF THREE (3) YEARS (NAIROBI REGION)

Kenya Revenue Authority wishes to inform prospective bidders of the amendments detailed below for the above tender as per below.

TABLE 1: PRELIMINARY / MANDATORY EVALUATION

No	Reference	Query	KRA's Response
5.	(item No. 5)	Tender Security Validity date. The tender security must be valid for 365 days from the tender opening date i.e. 29 th January 2025	The tender security must be valid for 365 days from the tender opening date i.e. 28th February 2025

TABLE 2: VENDOR EVALUATION CRITERIA

The table has been expunged and replaced with **annex 1** attached.

The clarification form part of the bidding document and is binding to the bidder. All other terms and conditions of the tender remain the same. You are therefore required to immediately acknowledge the receipt of this addendum.

Regards,

Bernard Mukundi

For DEPUTY COMMISSIONER - SUPPLY CHAIN MANAGEMENT

R/N



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Annex 1

AMENDED:

VENDOR EVALUATION CRITERIA

BIDDERS RESPONSE						
	ITEM	KRA Requirements	Criteria	Total Allocated Weight (Marks)	Bidders response	Score
1	Garage Facility	Size: Indicate number of bays / holding areas	- 5 bays = 3 marks - 3 to 4 bays = 2 marks - 1 to 3 bays = 1 mark	3		
		Service pits: (State the no. of pits in the garage)	3 Pits = 3 marks 2 Pits = 2 marks 1 pit = 1 mark	3		
		Engine shop: (State the type of floor)	Concrete floor = 2 marks Earth floor = 1 Mark	2		
2	Premise security	CCTV coverage: (Indicate the areas covered)	All yard covered plus entry/exit points = 3 Marks , No CCTV Coverage = Zero (o) Mark	3		
		Guarding services (24 hrs coverage)	24 Hrs Security guards available = 3 marks 24 hrs Security guards not available = Zero (o) Mark	3		
		Intruder alarms: (Confirm if fitted)	Alarms fitted in the premise = 2 marks No Alarms fitted = Zero (o) mark	2		
		Full height Perimeter walls / fences	Permanent full wall height to cover high vehicles State if fitted with razor wire = 2 Marks Semi-permanent Fence/Wall = 1 mark	2		
3	Work shop Tools & Equipment	Fully kitted Tool box (Indicate the number of boxes available)	4 and more tool boxes = 3 marks 2-3 tool boxes = 2 marks 1 tool box = 1 mark	3		
		Diagnostic kit	1 or more = 2 Marks	2		

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		(State number of kits)	No kit = 0 mark			
		Lubrication tools /equipment (State number and type of tools in this category)	2 or more = 2 marks 1 equipment = 1 mark	2		
		Spray booth (Indicate numbers)	1 or more = 2 marks No booth = 0 mark	2		
		Hoisting equipment (Indicate numbers)	1 or more = 2 marks No equipment = 0 mark	2		
		Air Compressor (Indicate numbers)	1 or more = 2 marks No equipment = 0 mark	2		
		Body shop equipment (Accident repair equipment (jigs & fixtures)	All available = 2 marks Partially available = 1 mark	2		
4	Personnel competency	At least 1 Manager with 5 years' relevant experience. (Attach CV and copy of certificate for evidence)	Diploma Certification & above = 4 marks Below diploma Certification = Zero (0) mark	4		
		At least 1 workshop technical supervisor with at least 5 years' experience. (Attach CV and copy of certificate for evidence)	Certificate above = 4 marks No Certification = Zero (0) mark	4		
		At least 4 mechanics (Attach CV for each)	4 mechanics = 4 marks 3 mechanics = 3 marks 2 mechanics = 2 marks 1 mechanic = 1 mark	4		
		At least 2 Electricians ((Attach CV for each)	2 electricians with CVs = 2 marks 1 electrician with a CV = 1 mark	2		

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5	Insurance	State if the premise has a valid public liability insurance for coverage of garage operations (Fire, Workmanship, accidents)	A valid public liability insurance cover = 3 marks No cover = Zero (o) mark	3		
6	Environmental Compliance	Waste Disposal	State if the premises is complaint with waste disposal of used oil & used parts as per NEMA regulations. Compliant = 2 marks Non-Compliant = Zero (o) Mark	2		
		Health and Safety Policy	State if the premise is complaint with OSHA work place regulations per NEMA regulations. Compliant = 2 marks Non-Compliant = Zero (o) Mark	2		
7	Fire safety	Facility should have fire response system, which is periodically tested. At least 3 different types of fire extinguishers	Powder, water and carbon dioxide (Co2) Fire extinguishers available = 3 marks 2 available (Powder & Carbon Dioxide = 2 marks Below two (2) = Zero (o) mark	3		
		List three (3) major current clients (comparable to intended works) that your firm offers/has offered similar services. (Attach copy of LPOS/LSO'S or contract agreement/award letter)	1 mark for each client	3		
Total				60	Cut off points	42

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