



ADDENDUM SET 1

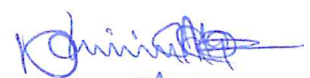
19th November 2024.

To all Prospective bidders,

**REF: PROVISION OF DIGITAL COMMUNICATION SERVICES FOR A PERIOD
OF TWO (2) YEARS: TENDER NO. KRA/HQS/RFP-015/2024-2025**

Kenya Revenue Authority wishes to inform prospective bidders of the following amendments:

NO.	Tender Document reference	ACTIVITY	KRA RESPONSE/ ADDENDUM
1.	ITC 25.2	<p>For the evaluation, the Procuring Entity will include separate items of:</p> <p>(a) all local identifiable indirect taxes such as sales tax, excise tax, VAT, or similar taxes levied on the contract's invoices; and (b) all additional local indirect tax on the remuneration of services rendered by experts.</p> <p>If a Contract is awarded, at Contract negotiations, all such taxes will be discussed, finalized using the itemized list and included in the Contract amount as a separate line, also indicating which taxes shall be paid by the Consultant and which taxes are withheld and paid by the Procuring Entity on behalf of the Consultant</p>	<p>Prospective bidders are notified that this information has been revised to read,</p> <p>Quoted Prices shall be inclusive of all applicable taxes. A Capacity Building Levy at a rate of 0.03% of the value of contract exclusive of applicable taxes shall also be paid/deducted from the Contract value at the time of payment. This is pursuant to (PPRA circular No. 01/2024 dated 30th August, 2024. Legal notice No. 206 of 6th November, 2023. The levy is calculated exclusive of taxes/before taxes</p>


19/11/2024



KENYA REVENUE AUTHORITY

ISO 9001:2015 CERTIFIED

NO.	Tender Document reference	ACTIVITY	KRA RESPONSE/ ADDENDUM
2.	Pages 61-67	Terms of Reference	Bidders are advised to note additional terms of reference Third Party Services <ul style="list-style-type: none">• The Consultant will acquire/get Third Party Services required from time to time during the implementation of this Contract. The remuneration/price for identified resources shall be approved by KRA prior to payment.• The consultant shall identify a minimum of three service providers for each service and submit them to KRA for consideration and selection of the most suitable service provider taking in to consideration value for money and quality of services.
3.	Form Fin -2 Summary of costs (page 54)		Prospective bidders are advised that the Summary of costs has been expunged and replaced with <u>Amended Form Fin- 2 Summary of costs</u> . Bidders are advised to use the attached <u>Amended Form Fin- 2 Summary of costs</u> named Annex 1

Note:
Bidders are advised to acknowledge receipt of this addendum published and uploaded on the KRA Website on **19th November 2024** on eprocurement@kra.go.ke.

The Addendum form part of the bidding document and is binding to all bidders. All other terms and conditions of the tender remain the same. You are therefore required to immediately acknowledge the receipt of this addendum.

Regards,

Dominic Oporo, HSC

FOR: DEPUTY COMMISSIONER - SUPPLY CHAIN MANAGEMENT

ANNEX 1
AMENDED FORM FIN-2 SUMMARY OF COSTS

Item	Cost in Kenya Shillings		
	{Consultant must state the proposed Costs in accordance with ITC 16.4 of the Data Sheet.		
	Monthly Retainer fee (Inclusive of all applicable taxes) (Kshs)	Year 1 Retainer Fee. (Total cost inclusive of all applicable taxes)	Year 2: retainer fee (Total cost inclusive of all applicable taxes)
Provision of Digital Communication Services as provided in the terms of reference			
Total cost for two (2) years - total cost inclusive of all taxes (year 1 + year 2) to be carried to the financial proposal submission form			

- *Provision/Acquisition of approved Third Party Services on a need basis at the rates agreed/approved prior by KRA **up to a maximum spend of Kshs. 80,000,000.00***
- The consultant shall identify a minimum of three service providers for each service and submit them to project manager for consideration and selection of the most suitable service provider taking in to consideration value for money and quality of services.

Note:

- Financial proposal should be inclusive of **Capacity Building Levy at a rate of 0.03% of the value of contract exclusive of applicable taxes.** This is pursuant to (PPRA circular No. 01/2024 dated 30th August, 2024. Legal notice No. 206 of 6th November, 2023. *The levy is calculated exclusive of taxes/before taxes.*
- *Prices quoted must be inclusive of all applicable taxes.*

Bidders stamp.....Signature.....

[Signature]
19/11/2024

