



ADDENDUM SET "1"

20th February 2026

To all Prospective bidders,

REF: TENDER NO. KRA/HQS/RFP-026/2025-2026 - PROVISION OF EXTERNAL AUDIT SERVICES FOR THE KRA STAFF PENSION SCHEME FOR A PERIOD OF THREE (3) YEARS

Kenya Revenue Authority wishes to inform prospective bidders of the following clarifications:

NO.	REFERENCE TO THE TENDER DOCUMENT	TENDER DOCUMENT REQUIREMENT	ACTIVITY/ QUERY	KRA RESPONSE
1.	Bidders are advised that SECTION 2(B) Data Sheet. ITC 22.1 (item 4)	An original hard copy or a digital tender security (which MUST be verifiable in form of QR code or an online portal) of Kshs.100,000.00 in a freely convertible currency valid for 365 days from the date of tender opening (i.e. valid until 23rd February 2027) The hard copy of the bid security MUST be dropped in the Tender Security Box located at Ground Floor, Times Tower Building and for a digital tender security MUST be attached and submitted with the technical proposal any day before the tender closing date.	Kindly clarify whether the tender security is Kshs.150,000 as indicated on page 4 of 113-item 5 under Request for proposal notice or Kshs.100,000 as indicated on page 23 of 113- item 4 under mandatory evaluation criteria	Bidders are advised to submit an original hard copy of a tender security of Kshs.100,000.00 or any other freely convertible currency valid for 365 days from the date of tender opening (i.e. valid until 23rd February 2027) The hard copy of the bid security MUST be dropped in the Tender Security Box located at Ground Floor, Times Tower Building and submitted with the technical proposal any day before the tender closing date.
2.	-	-	1. What is the Current fund value/ net assets	Bidders are advised that the scheme is a large pension scheme with Assets under Management in excess of KES 30 Billion and approximately 8,000 members.
3.	-	-	2. Investments structure i.e. whether segregated/ guaranteed/ hybrid	Bidders are advised that the investment structure is Segregated

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4.	-	-	3. Scheme design i.e. whether Defined Contribution/ Defined Benefit/ Hybrid	Bidders are advised that the scheme is Defined Contribution Scheme
5.	-	-	4. Current number of members	Bidders are advised that current number of members are approximately 8,000 members.
6.	-	-	5. Financial year i.e. whether 30 June or 30 December	Bidders are advised that the Financial Year of the scheme is 30 June

The addendum forms part of the bidding document and is binding to the bidder. All other terms and conditions of the tender remain the same. You are therefore required to immediately acknowledge the receipt of this addendum.

Regards,

Dominic Oporo, HSC
Deputy Commissioner - Supply Chain Management