



ADDENDUM SET 1

25<sup>th</sup> March 2026

To all Prospective Bidders

**REF NO. KRA/HQS/NCB-050/2025-2026: PROVISION OF A MANAGED PRINTING SOLUTION (LEASING OF MULTIFUNCTIONAL PRINTERS) FOR A PERIOD OF THREE (3) YEARS**

Kenya Revenue Authority wishes to inform prospective bidders of the following amendments/clarifications:

NO.	Tender requirement	KRA RESPONSE
1	<ul style="list-style-type: none"><li>Do you require 58 Units with the breakdown given in Page 27, or 11 Units as stipulated in Page 29.</li><li>If the required Units are 11 Units; How many units are of 30 ppm &amp; 50 ppm. Please share the breakdown.</li><li>Do we use the Annual Volumes against the 58 Units or the 11 Units?</li><li>Please confirm that all machines required are color machines</li></ul>	The Table on printer specifications has been expunged and replaced with <b>Revised Printer Specifications</b> in <b>Annex 1</b> herein attached.
2	<ul style="list-style-type: none"><li>Speed : 30ppm but minimum 30 ppm / ok 28ppm but minimum 50ppm / please clarify &amp; advise Do we quote for both or either, either options, also advise on quantities per speed bracket / please clarify &amp; advise?</li><li>Volumes : Pg 30 / Year 1 : Mono - 257,631, Colour : 460,281 / Please clarify whether these are all machines total total annual volumes or individual machine annual volume</li></ul>	The Table on printer specifications has been expunged and replaced with <b>Revised Printer Specifications</b> in <b>Annex 1</b> herein attached..
3	<p><b>1. Number of Printers</b> Page 27 indicates a requirement of <b>58 MFPPs</b>, while Page 29 specifies <b>11 units</b>. Kindly confirm the correct quantity required.</p> <p><b>2. Storage Specification (SSD vs HDD)</b> The specification includes both SSD and a <b>320 GB HDD</b>. If a higher-capacity SSD (e.g., ≥200 GB) is provided, please confirm whether the HDD remains</p>	The Table on printer specifications has been expunged and replaced with <b>Revised Printer Specifications</b> in <b>Annex 1</b> herein attached.



	<p>mandatory, noting that SSDs offer superior performance and reliability.</p> <p><b>3. Print Speed Requirement</b></p> <p>Based on the provided volumes (approximately <b>247 pages per device per day</b>), the requirement for <b>30 PPM and 50 PPM devices</b> appears higher than necessary. Kindly confirm if a <b>20 PPM device</b> would be acceptable, as it would sufficiently meet demand while offering a more cost-effective lease solution.</p>	
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The Addendum form part of the bidding document and is binding to all bidders. All other terms and conditions of the tender remain the same. You are therefore required to immediately acknowledge the receipt of this addendum.

Regards,

Rhodah Nzovila

**For: Deputy Commissioner – Supply Chain Management**



**Annex 1**

**Revised Printer Specifications**

No	Features	Minimum Requirements	Bidder's response	Score Pass/Fail
1.	Brand and Model	Internationally recognized mature brand. Bidder MUST specify brand and model Proposed product MUST be brand new		
2.	Manufacturer Authorization	Bidder must attach Manufacturers' Authorization Letter		
3.	General type	Monochrome/ Restricted Colour multifunctional printer with Print, Copy, Scan and workflow ready  Mandatory Printer Stand for mobility and deployment		
4.	Print Quality	1200 x 1200 dpi		
5.	Print Speed and throughput	50 ppm		
6.	Print Technology	Laser colour		
7.	Scan function	Color Scan capability, Scan-to-email, Scan-to- FTP, Scan-to-SMB, Scan to Folder, Scan- to- USB Host		
8.	Display	10.1 inch Color Touch Screen Control Panel		
9.	Memory	Standard 4 GB		
10.	Processor speed	1.6 GHz		
11.	First page out	As fast as 5.4 seconds		
12.	Power	220 to 240 VAC, 50/60 Hz		
13.	Languages	Prescribe, PCL6 (PCL-XL, PCL 5e), KPDL3 (PS3), XPS, Open XPS, PDF Direct Print Version 2.0, TIFF, JPEG, PDF/A-2 (MMR/JPG compression/High- compression PDF)		
14.	Media Capacity	Input tray 1: 150-sheets multi- purpose tray Input tray 2: 2 x 500 sheets  Output Tray: 500 sheets		

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25/03/2021



15.	Media Sizes	Tray 1: 5.5"x 8.5" – 8.5"x14" Tray 2: 5.5"x 8.5" – 12"x18" Custom Size MPT: 5.5"x 8.5" – 12"x18" (multiple); to 12"x 48" Banner (single) A3 size (297 mm x 420 mm) paper handling from all paper trays Min 3 paper input source		
16.	Media types	Media types: paper (plain, bond, recycled, pre-printed, vellum, color, pre-punched, thick, thin, high quality, letterhead, envelope, transparency (OHP), coated, index tab, label, custom		
17.	Duplex Printing	Duplex as standard		
18.	Connectivity	1 USB 3.0 (High speed) 4 USB Host interface 1 Ethernet (1000Base-T/100Base-TX /10Base-T), 802.3az ready		
19.	Duty cycle	225,000 pages per month		
20.	Number of print cartridges	4 (1 each - black, cyan, magenta, yellow)		
21.	Safety standards	Manufactured according to ISO 9001 quality standard and ISO 14001 Environmental standard.  RoHs compatibility		
22.	Print/ Device Security	Should support: Authentication – Standard: User Authentication, Department ID, Authentication, Access Management System with RFID  Redundancy: Data Security - The print server set up should enable replication of data in case of failure so that data can be recovered.  Security - Printing MUST be pin controlled + RFID Card Enabled per individual user  authorization - Deny or allow printing by user who are not recognized by active directory		
23.	Print Management Software features	Open standard (work with any printer from different manufacturers), secure printing, multifactor user authentication, self service password reset, follow me printing ( print from any printer), print usage audit, Automatic user import, server based secure		



ISO 9001:2015 CERTIFIED

		print (send message to the user when print job has been denied or failed), rule based print (restrict users to specific printers or group of printers), print management data backup ( department, per floor and centrally), print quota and restrictions, print management reports (per printer, user, department and overall summary), user (5000 or more), provide ad-hoc reporting tool, housekeeping (delete print jobs automatically from print queue if not released within a pre-set time limit)		
24.	Compatibility	Windows Server 2012/2012 R2/2016/2019, Windows 8.1/10, Mac OS X(10.0 or later)		
25.	Warranty	1-year manufacturer's local warranty & support. KRA will verify with the manufacturer to ensure compliance.		

*Handwritten signature and date: 2/12/2023*

