



9th September 2024

RE: CLARIFICATION/ADDENDUM "SET 2"

KRA/HQS/NCB-002/2024 -2025: PROVISION OF SECURITY AND SAFETY SERVICES (GUARDING, LEASE OF SECURITY EQUIPMENT AND ALARM BACKUP SERVICES) FOR A PERIOD OF THREE (3) YEARS

Kenya Revenue Authority wishes to inform prospective bidders of the clarifications and amendments for the above tender as detailed below.

S No	Lot	Current requirement	Query	Response
1	LOT 1 VENDOR REQUIREMENTS	FIRM EXPERIENCE Provide three (3) contracts of at least Kshs 200M contract sum each executed in the last 7 years (between 2017 -2023) provide evidence by attaching recommendation letters and Local Service Order.	Can I provide a contract that is still running i.e. a contract commenced/Signed in the year 2024?	Bidders are advised that this criteria remains unchanged . i.e bidders are required to Provide three (3) contracts of at least Kshs 200M contract sum each executed in the last 7 years (between 2017 -2023) provide evidence by attaching recommendation letters and Local Service Order. (between 2017 -2023) means that the project must have been completed.
2	LOT 1		Lot 1 - GUARDING SERVICES - VENDOR REQUIREMENTS Firm experience -(ii) Provide three (3) contracts of at least Kshs. 200M contract sum each executed in the last 7 years (between 2017-2023). Is the total contract sum of Kshs. 200M for annual or total contract sum?	Bidders are advised that Contracts of at least Kshs. 200M contract sum each executed in the last 7 years (between 2017-2023) is per contract sum . Each executed contract should have a sum of Kshs 200m and above.



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3	LOT 3		Lot 3 – ALARM BACK UP SYSTEM - VENDOR EVALUATION CRITERIA (i) Provide three (3) contracts of at least Kshs. 100M contract sum each executed in the last 3 years (between 2021, 2022 & 2023) Is the total contract sum of Kshs. 200M for annual or total contract sum? (ii) Demonstrate presence in at least 35 counties – attach evidence i.e. deployment schedules What do you mean by stating: Deployment schedules?	(i) Bidders are advised that the contracts of at least Kshs. 100M contract sum each executed in the last 3 years (between 2021, 2022 & 2023) is per contract sum. Each executed contract should have a sum of Kshs 200m and above. (i) Bidders are advised to provide a list of sites where they are currently offering guarding services as a proof of their presence in at least 35 counties.
4		Mandatory Requirement LOT 1	Lot 1: Provision of Guarding Services Provision of Security Services, specifically Mandatory requirement item MR.24 on valid insurance covers for Fidelity Guarantee and Contractual Liability with a minimum amount of Kshs. 60 million. Could you please clarify if the amount of Kshs. 60 million is a combined value for both Fidelity Guarantee and Contractual Liability	Bidders are advised that the Mandatory requirement for lot 1 in pages 31 to 33 of the tender document has been expunged and replaced with LOT 1: MANDATORY REQUIREMENTS-AMENDED Bidders to note that failure to provide the mandatory requirements will lead to disqualification at the preliminary evaluation.



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5		Mandatory Requirement LOT 2	Lot 2: Provision of Lease Of Security Equipment	Bidders are advised that the Mandatory requirement for lot 2 in pages 46 to 47 of the tender document has been expunged and replaced with LOT 2: MANDATORY REQUIREMENTS-AMENDED . Bidders to note that failure to provide the mandatory requirements will lead to disqualification at the preliminary evaluation.
6		Mandatory Requirement LOT 3	Lot 3: Provision of Alarm Back UP System Valid insurance covers for Fidelity Guarantee and Contractual Liability with a minimum amount of Kshs. 10 million. Could you please clarify if the amount of Kshs. 10 million is a combined value for both Fidelity Guarantee and Contractual Liability	Bidders are advised that the Mandatory requirement for lot 3 in pages 67 to 68 of the tender document has been expunged and replaced with LOT 3: MANDATORY REQUIREMENTS-AMENDED . Bidders to note that failure to provide the mandatory requirements will lead to disqualification at the preliminary evaluation.
7	SITE VISIT	Site visits	The time for the site visits seems short given the number of stations that we have to cover. Is it possible to increase the time?	Bidders are advised to work within the given timelines.
8	LOT 1	Awarding of the tender	Can you consider awarding different regions under Lot 1 among several security companies so that we can all share in the national cake the way KPLC and Kenya Railways do.	This requirement remains unchanged. Bidders are advised that award shall be per lot and NOT per region for ease of contract management.
9	LOT 1	Annual turnover of 900 million for three years	We would wish to refer to Tender NO. KRA/HQS/NCB-002/2024-2025: Provision of Security and Safety Services. We feel that in as much as we would want to participate in this particular tender, we feel that the Mandatory requirement of	Bidders are advised that this criteria remains unchanged.



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			KSH 900M PER YEAR, TURNOVER is too high. We are requesting KRA Procurement to review this particular requirement in view of trying to reduce it to a level that would allow us and others participate in this tender.	
10	Lot 1	Additional Stations in Nairobi and North Rift Regions		Bidders are advised to note the additional two stations (ICD Nairobi Business Warehouse and Kapenguria) Bidders are advised that 1A. NAIROBI REGION – SECURITY GUARDS on page 39 has been expunged and replaced with “1A. NAIROBI REGION – SECURITY GUARDS – AMENDED and 4A. NORTH RIFT REGION – SECURITY GUARDS – AMENDED 4A. NORTH RIFT REGION – SECURITY GUARDS on page 41 has been expunged and replaced with “4A. NORTH RIFT REGION – SECURITY GUARDS – AMENDED “Bidders are advised to use the amended price schedules mentioned above while computing their prices for lot 1; 1A and 4A for Nairobi and North Rift Regions respectively. Bidders are advised that the site visit does not have to follow the order as per site visit certificate schedule. what is required is evidence that the bidder visited all the sites as per the tender requirements.
11			I wanted to enquire about site visit certificate. we had already used partly annex I for site visit before addendum was made. I want you to shed light on the issue so that we can be at same place.	

12	CAPACITY TRAINING LEVY	Reference is made to PPRA CIRCULAR 01/2024 dated 30 th August 2024 Paragraph 3(1) of the Levy, order, 2023 provide that "there shall be paid a levy by a supplier on all procurement contracts signed between the supplier and Procuring Entity, at the rate of 0.03% of the value of the signed contract exclusive of applicable taxes"	<i>Bidders are advised to include 0.03% as capacity building levy in their tender sums. Find Attached circular.</i>
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The clarification/addendum forms part of the bidding document and is binding to the bidder. All other terms and conditions of the tender remain the same. You are therefore required to immediately acknowledge the receipt of this addendum.



Martha Wakio

FOR: DEPUTY COMMISSIONER - SUPPLY CHAIN MANAGEMENT
R/N



