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APPENDIX I: ANNUAL PROCUREMENT PLAN 2020-2021

MINISTRY/ DEPARTMENT/ AGENCY: KENYA REVENUE AUTHORITY

PROCURING ENTITY: KENYA REVENUE AUTHORITY

PROJECT NAME (IF APPLICABLE):

FINANCIAL YEAR :2020-2021

NO	ITEM DESCRIPTION	UNIT	QNTY	PROCUREMENT METHOD	SOURCE OF FUNDS	ESTIMATED COST KES.	TIME PROCESS (DAYS)	INVITE/ADVERTISE TENDER	BID OPENING	BID EVALUATION	TENDER AWARD	NOTIFICATION OF AWARD	CONTRACT	TOTAL TIME TO CONTRACT SIGNATURE	DATE OF CONTRACT
CAPITAL EXPENSES: Procurement of Motor Vehicles, Furniture, Equipments and Systems															
1	Office Equipment and Furniture	F&LS		Framework Contract	GOK	135,955,000.00									
2	Procurement of new motor vehicles Saloon cars	F & LS	12	Government Framework Contract	GOK	20,500,000.00									
3	New Motor Vehicles -Leasing	F&LS		Framework Contract		34,500,000.00									
4	Asset Tagging Solution	F&LS		Open Tender	GOK	20,000,000.00									
5	Procurement of new motor vehicles vans	F & LS	3	Government Framework Contract	GOK	16,200,000.00									
6	Procurement of new motor vehicles Double cabin	F & LS	2	Government Framework Contract	GOK	12,000,000.00									
7	Procurement of new motor vehicles Land cruisers	F & LS	1	Government Framework Contract	GOK	12,000,000.00									
8	Standard Light Weight Laptops	ICT	704	Restricted Tender	GOK	102,060,000.00									
9	100 Modular KVA UPS	ICT	1	Open Tender	GOK	7,583,000.00									
10	ICT Security Tools: Consultancy Services for Identity and Access Management	ICT		Open Tender	GOK	25,357,304.05									
11	ICT Security Tools: Consultancy Services for Microsoft System Center	ICT		Open Tender	GOK	9,000,500.00									
12	ICT Security Tools: ISMS maintenance: ISO Recertification, Awareness Campaign, Stakeholder Forums (policy,measurement,risk) and Trainings	ICT		Open Tender	GOK	770,432.95									
13	Data Analysis Tool	IAD		Open Tender	GOK	44,398,000.00									
14	Forensic and Investigation Tools	ISO	1	Open Tender	GOK	80,000,000.00									
15	Intelligence Gathering System	ISO		Open Tender	GOK	35,109,000.00									
16	Motor Boat	C & BC		Open Tender	GOK	8,015,000.00									
	SUB-TOTAL CAPITAL EXPENSES					563,448,237.00									

Motor Running															
17	Motor vehicles repair and maintainance services	F&LS	1	FRAMEWORK	GOK	34,550,200.00									
18	Motor vehicle fuel	F&LS		Framework Contract	GOK	35,000,000.00									
19	Fleet Management System	F&LS		Open Tender/ Framework Contract		8,500,000.00									
	Sub Total					**78,050,200.00**									
	Office Running -Utilities														
20	Provision Airtime	F& LS		Framework Contract	GOK	22,000,000.00									
21	Postal Services and EMS Countrywide and Internationaly	F&LS	1	Framework Contract	GOK	13,000,000.00									
22	Generator fuelling and lubricants Country wide	F&LS		Framework Contract	GOK	13,000,000.00									
						48,000,000.00									
	Office Running														
23	Cleaning and Garbage collection and Fumigation Countrywide	F&LS	1	Framework Contract	GOK	200,000,000.00									
24	Outsourced Tea Services for Nairobi Region, Southern and Western Regions	F&LS	1	Framework Contract	GOK	41,500,000.00									
25	Drinking water 18.9ltr	F&LS	1	Open tender	GOK	10,500,000.00									
26	Newspapers online(Standard,Daily Nation)	F&LS	1	Framework Contract	GOK	7,790,000.00									
27	Office Flowers Maintenance	F&LS		Framework Contract		1,500,000.00									
28	Newspapers hardcopy(Star, Standard,Daily Nation)	F&LS	1	Framework Contract	GOK	857,000.00									
	SUB-TOTAL					**261,290,000.00**									
	Renewal Leases														
29	Renewal of lease space Nairobi Sameer: Ground floor, 1st ,2nd, 3 & 4th floor.	F&LS	42,068	Direct Procurement	GOK	97,200,000.00									
30	Relocation of Office Kitui	F&LS	3800	Direct Procurement	GOK	15,000,000.00									
31	Renewal of lease space Eldoret (Kiptagich)	F&LS	30,987	Direct Procurement	GOK	46,682,272.00									
32	Renewal of lease space Nakuru	F&LS	31888	Direct Procurement	GOK	18,000,000.00									
33	Renewal of lease space Bungoma	F&LS	8,668	Direct Procurement	GOK	17,640,000.00									
34	Renewal of lease space Nyahururu	F&LS	2250	Direct Procurement	GOK	15,858,344.00									
35	Renewal of lease space Podo Park (KESRA)	F&LS	29543	Direct Procurement	GOK	12,762,804.00									
36	Renewal of lease space Ushuru Pensions Towers (CBC)	F&LS	113070	Direct Procurement	GOK	12,498,476.00									
37	Renewal of lease space Kericho - Sinendet	F&LS	3000	Direct Procurement	GOK	10,535,109.00									
38	Renewal of lease space Nanyuki	F&LS	2720	Direct Procurement	GOK	10,480,573.00									
39	Renewal of lease space Usenge	F&LS	1007	Direct Procurement	GOK	10,000,000.00									
40	Renewal of lease space Malindi	F&LS	5100	Direct Procurement	GOK	10,000,000.00									
41	Renewal of lease space Kericho - Imarisha	F&LS	385	Direct Procurement	GOK	10,000,000.00									
42	Renewal Lease of office space Kitengela	F&LS	8000	Direct Procurement	GOK	8,400,000.00									

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43	Renewal of lease space Embu (Renewal)	F&LS	15,000	Direct Procurement	GOK	7,000,000.00
44	Renewal of lease space Kerugoya	F&LS	2990	Direct Procurement	GOK	7,000,000.00
45	Lease space Thika (Renewal)	F&LS	30,000	Direct Procurement	GOK	5,000,000.00
46	Lease of space Nyeri Premises	F&LS	30,000	Direct Procurement	GOK	10,000,000.00
47	Relocation of lease space Kopanga	F&LS	911	Direct Procurement	GOK	8,095,619.00
48	Relocation of lease space Ukunda (Diani)	F&LS	688	Direct Procurement	GOK	7,031,776.00
49	Renewal of lease space Sio Port	F&LS	1000	Direct Procurement	GOK	500,000.00
50	Renewal of lease space Mandera	F&LS	2,500	Direct Procurement	GOK	7,591,836.00
51	Lease of Land for Eldoret Warehouse	F&LS	3	Direct Procurement	GOK	7,200,000.00
52	Renewal of lease space Kisii (Relocation)	F&LS	10,000	Direct Procurement	GOK	7,000,000.00
53	Renewal of lease space Ngomeni	F&LS	1200	Direct Procurement	GOK	10,984,254.00
	Leases Sub-Total					**372,461,063.00**
54	Advertiments & Publicity	M & C		Framwork Contract & Gov -to-Gov		**117,647,942.90**
	Tax Payers Education					
	Tax Summit	**M&C**		Quotations		2,575,000.00
55	Tax Payers Education : Conference Venue for County Engagements	M&C Northern Region C&BC	228	Framework Contract	GOK	**48,655,000.00**
	Staff Training					
56	Training	HR		Framework Contract	GOK	**50,000,000.00**
	Staff Welfare Cost					
57	Disability Mainstreaming, Accessibilty Audit, Committee Training, Sensitizations, Purchase of Wheel chairs, Sign Language Services, Braille	HR		Quotation	GOK	2,000,000.00
58	Sensitization, ADA Committee Training, Counselors Training, Managers Training	HR		Quotation	GOK	1,500,000.00
59	HIV/ AIDS Programs to Staff and Family/ Stakeholders	HR		Quotations	GOK	2,000,000.00
60	Gym Services- Nairobi & Mombasa	HR		Quotations	GOK	3,000,000.00
61	Establishment and Furnishing of Lactation /mothers room Times Tower & Fortis Building	HR		Quotation	GOK	4,000,000.00
62	Establishment & Refurbshment of Counselling room.	HR		Quotation	GOK	500,000.00
	Staff Welfare Sub -Total					**13,000,000.00**

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	Travel														
63	Local/Overseas Air and Rail Tickets	ALL	1	Framework Contract	GOK	**37,281,000.00**									
	Corporate Strategy														
64	Corporate Strategy & Review Conferences	ALL		Framework	GOK	**15,000,000.00**									
	Consultancy														
65	Consultancy Services for iTax Source Code Verification Services	ICT		Framework Contract	GOK	6,300,000.00									
66	Consultancy Services for Measure of Automation Level and ICT Literacy Audit by ICTA for the BOD PC	ICT		Open Tender	GOK	2,560,000.00									
67	Executive Recuitment Consultancy	HR	1	Quotation	GOK	2,000,000.00									
68	SCM Consultancy	SCM		Gov-toGov Quotations	GOK	5,000,000.00									
69	General Consultancy	DTD M&C K&KM ERM-QMP ADR		Open Tender	GOK	23,900,000.00									
	Sub-Total					**39,760,000.00**									
	Other Consultancies														
70	E seal Consultancy	C & BC		Open Tender	GOK	**25,000,000.00**									
71	JKUAT Human Resource Augmentation Programme	ICT	1	Gov-To-Gov	GOK	44,340,000.00									
	Computer Software Licenses and AMCs														
72	Gainde - SIMBA/STP Annual Support and Maintenance New Rates being negotiated)	ICT	1	Framework Contract	GOK	16,000,000.00									
73	IT Service Management Tool (ITSM) software Support & Subscription	ICT	1	Framework Contract	GOK	21,150,354.94									
74	Microsoft Licenses for Desktops, Laptops , Servers and Citrix environments	ICT	1	Framework Contract	GOK	109,620,000.00									
75	Micro Focus Testing Tool Licence Renewal	ICT	1	Framework Contract	GOK	11,500,000.00									
76	Gainde - CCRS Annual Maintenance	ICT	1	Framework Contract	GOK	9,000,000.00									
77	MemorySoft Payroll System Maintenance	ICT		Open Tender	GOK	116,000.00									
78	Annual renewal of the licenses of the Lotus Notes and Procurement of additional 1352 licences	ICT	1	Quotation	GOK	56,967,032.00									
79	Annual renewal of the licenses of Oracle application used within KRA as a database system	ICT	1	Framework Contract	GOK	100,000,000.00									
80	Annual renewal of the licenses of MyEclipse application used by ICT for development and maintenance	ICT	1	Framework Contract	GOK	250,000.00									
81	Renewal of SSL Licenses	ICT		Request for Proposal	GOK	1,000,000.00									

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82	Renewal of Kaspersky Licenses	ICT	1	Framework Contract	GOK	10,000,000.00									
83	Renewal of CheckPoint Firewall Security Solution License & Support	ICT	1	Framework Contract	GOK	11,796,792.84									
84	Oracle Weblogic Licenses	ICT	1	Framework Contract	GOK	16,500,000.00									
85	Oracle ExaData (Software Licence) Support	ICT	1	Framework Contract	GOK	18,500,000.00									
86	JBoss Enterpise Application Platform / Tomcat /Lisence/Secondary Site	ICT	1	Framework Contract	GOK	35,000,000.00									
87	RedHat Enterprise Linux/ Secondary Site	ICT	1	Framework Contract	GOK	25,000,000.00									
88	Postgre Plus Advanced database server -Licenses	ICT	1	Framework Contract	GOK	32,000,000.00									
89	Annual Maintenance Contract for VDI	ICT	1	Framework Contract	GOK	9,500,000.00									
90	AFRINIC - Annual renewal of IP resources	ICT	1	Framework Contract	GOK	200,000.00									
91	Q-Pulse	ICT	1	Framework Contract	GOK	1,600,000.00									
92	Customer Relationship Management (CRM)	ICT	1	Framework Contract	GOK	30,000,000.00									
93	Contact Centre Management System (CCMS)	ICT	1	Framework Contract	GOK	12,000,000.00									
94	Nipper Vulnerability Testing Tool License	ICT	1	Framework Contract	GOK	350,000.00									
95	Annual PowerCenter Maintenance and Support Renewal with Infoflow (Pty) Ltd	ICT		Open Tender	GOK	5,200,000.00									
96	AD Self Service Plus Licenses	ICT	1	Framework Contract	GOK	1,100,000.00									
97	Audit Plus Tool	ICT	1	Framework Contract	GOK	300,000.00									
98	Jaws Software	ICT	1	Framework Contract	GOK	500,000.00									
99	2-Year RPX maintenance for BCM System due from 1st April 2020	ICT	1	Framework Contract	GOK	5,500,000.00									
100	2-Year VRM maintenance for ERM System due from 17th March 2020	ICT	1	Framework Contract	GOK	7,000,000.00									
101	Annual Renewal of i-Board System Maintenance and Support	ICT	1	Framework Contract	GOK	2,900,000.00									
102	Annual Renewal of Plan Doc System Maintenance and Support	ICT		Framework Contract	GOK	4,800,000.00									
103	Managed Printing Solution - Leasing of Multifunctional Printers	ICT	1	Framework Contract	GOK	2,700,000.00									
104	Software for Managing Printing	ICT	1	Framework Contract	GOK	3,500,000.00									
105	Annual Maintenance of LAN l equipment (Switches)	ICT	1	Framework Contract	GOK	3,000,000.00									
106	Procurement of WAN Back Up Links	ICT	1	Framework Contract	GOK	1,000,000.00									

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107	iTax AMC, Enhancements and Knowledge Transfer	ICT	1	Framework Contract	GOK	119,963,634.01									
108	Cisco Enterprise Webex Meeting Solution	ICT	1	Framework Contract	GOK	6,000,000.00									
109	Procurement and Implementation of Staff Productivity Tool and Licenses and Customization	ICT	1	Framework Contract	GOK	13,815,400.00									
110	Implementation of an internal SMS and USSD gateway to operationalise CSP license - covering integration with Telcos, USSD & SMS short code reservation and a provision of usage charges by the Telcos	ICT	1	Framework Contract	GOK	10,000,000.00									
111	CAK CSP Licenses	ICT		Quotation		182,000.00									
112	Implementation of a Document Management System including SharePoint Implementation & Electronic Signature (SCM)	ICT	1	Framework Contract	GOK	14,500,000.00									
113	Implementation of a Dashboard	ICT	1	Framework Contract	GOK	1,558,786.21									
	Sub Totals					**731,570,000.00**									

	Goods														
114	General and Printed Stationery items	SCM	Assorted	Open Tender / Framework Contract	GOK	40,565,000.00									
115	Customs Uniform	C & BC		Open Tender	GOK	88,617,528.50									
116	Supply of Computer Consumables	SCM	Assorted	Open Tender / Framework Contract	GOK	23,243,316.00									
	Disaster Management COVID-19 Preventive Procurement Items														
117	Supply of Reusable and disposable face masks			Gov-to -Gov/ Open Tender	GOK	26,259,840.00									
118	Supply of gloves for frontline staff			Gov-to -Gov/ Open	GOK	23,487,570.00									
119	Plastic Face Shields			Open Tender	GOK	5,326,000.00									
120	Physical distancing and instruction stickers			Open Tender	GOK	2,455,250.00									
	Sub Total (Goods)					**209,954,504.50**									
Security Expenses															
121	Guarding Services	SSS		Framework Contract	GOK	206,640,000.00									
122	Lease of security Equipment	SSS		Framework Contract	GOK	98,054,416.00									
123	Fire equipment servicing , Safety Training, Drills and Certification of Workplaces	SSS		Framework Contract	GOK	20,000,000.00									
124	Integrated Security System	SSS		Framework Contract	GOK	20,000,000.00									
125	OSBP security systems	SSS		Framework Contract	GOK	6,500,000.00									
126	Hydrostatic Testing	SSS		Framework Contract	GOK	3,000,000.00									
127	First Aid kits	SSS		Quotation	GOK	1,000,000.00									
128	First Aid Training	SSS		Quotation	GOK	1,000,000.00									
129	Emergency Evacuation	SSS		Quotation	GOK	1,000,000.00									
						357,194,416.00									
	Building Maintenance and Repairs														
130	Repairs of plants and Machinery	F&LS		Open Tender	GOK	15,000,000									
131	Repairs, fit outs and construction of all KRA offices and Residential	F&LS		Open Tender	GOK	10,000,000									
132	Generator repairs	F&LS		Open Tender	GOK	5,000,000									
133	KRA Office and Residential Electrical, plumbing and carpentry repairs	F&LS		Framework Contract	GOK	4,441,000									
134	Repairs and maintenance office equipment	F&LS		Framework Contract	GOK	4,000,000									
135	Provision of carpentry ,plumbing and electrical items	F&LS		Quotation	GOK	3,000,000									
136	Assorted Tools and equipment (PPES)	F&LS		Quotation	GOK	500,000									
	Sub-Total					**41,941,000**									

Procurement of Services															
137	Procurement of Insurance Services	F&LS		Framework Contract	GOK	205,585,000.00									
138	Medical Scheme Manager	**HR**		Open Tender	GOK	50,000,000.00									
139	Legal Services	**LS&BC**		Direct Procurement	GOK	52,000,000.00									
140	Laboratory Maintenance and Repair Services	**SIRM-ITC**		Quotations	GOK	7,674,000.00									
141	Motor Boat Maintenance and Repair	**Southern Region C&BC**		Open Tender	GOK	13,268,598.05									
142	**Disaster Management COVID-19 Preventive Services**														
143	Sanitizers (KRA offices, and thermoguns (purchase, maintenance and batteries)	ERM		Open Tender	GOK	25,150,593.00									
144	Guarding Services-5	ERM		Framework Contract	GOK	1,671,000.00									
145	Front Office Modification (60 Stations)	ERM	60	Open Tender	GOK	15,000,000.00									
146	Disinfection of KRA facilities after every fortnight	ERM		Open Tender	GOK	36,000,000.00									
147	Air Purifiers in Offices & Board rooms	ERM		Open Tender	GOK	2,800,000.00									
148	Provision for quarantine facilities for KRA staff at various Regions	ERM		Open Tender	GOK	3,000,000.00									
149	Enabling staff providing critical services to work	ERM		Quotations	GOK	3,155,000.00									
	Computer Expenses- Computer Maintenance														
150	Spare parts for Gamatronics 150 KVA UPS System	ICT		Framework Contract	GOK	3,895,615.65									
151	Installation of Local Area Networks (LAN) and Expansion of LAN - Outstations	ICT		Open Tender	GOK	7,539,015.26									
	Sub-Total					426,738,821.96									
	Total Recurrent Expenses														
	Scanner Expenses : Recurrent														
152	Scanner Expenses : Maintenance & Repairs	C & BC		Direct Procurement	GOK	**301,202,974.17**									
	Scanner Expenses : Development														
153	Intergrated Scanner Solution: 1. Mini Command Centre at ICDN 2. Leases of four Scannners	**C&BC**		Direct Procurement	GOK	**254,062,000.00**									
154	Rehabilitation of Border Stations	**F&LS**		Open Tender	GOK	245,437,000.00									
155	Corporate Businnes Park Fit Out Phase 11	**F&LS**		Open Tender	GOK	143,959,000.00									
	ICT Systems Enhancement														

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156	Disaster Recovery and Business Contuinity Solution - 42 RU RACK SPACE (collocation service) @ Kshs 30M pa (recurrent costs) IT infrastructure Equipment @ Kshs.300M one off cost	**ICT**		Open Tender	GOK	42,390,000.00									
157	Customer Relationship Management/ Mobile Services	M&C		Framework Contract	GOK	127,743,000.00									
158	New Data Centre :Upgrade of Database Appliance, Oracle Replication Tools and Consolidation	ICT		Direct Procurement	GOK	99,847,974.00									
159	New data Centre: Annual Maintenance Support for NDC IT infrastructure after Warranty Period	ICT		Open Tender	GOK	59,672,886.80									
160	AMC -New Data Centre (NDC)Facility	ICT		Quotation	GOK	646,095.00									

	Old Data Centre Refurbishment														
161	Refurbishment of Old Data Centre: Power (Dedicated Genset,UPS (s), Power stabilisers & Separate line for power to data centre from power room on ground floor- Times Tower)	ICT		Open Tender	GOK	90,000,000.00									
162	Refurbishment of Old Data Centre : Rack containment and communication cabling	ICT		Open Tender	GOK	50,000,000.00									
163	Refurbishment of Old Data Centre : Cooling (Precision cooling for the data centre	ICT		Open Tender	GOK	46,440,000.00									
164	Refurbishment of Old Data Centre :Fire suppression and access control	ICT		Open Tender	GOK	25,000,000.00									
165	Old Data Centre: Consultancy (for design and supervision)	ICT		Request for Proposal	GOK	18,560,000.00									
166	Refurbishment of Old Data Centre: Builders work (Civil Works)	F&LS		Open Tender	GOK	20,000,000.00									
167	Annual Software Support for SAP ERP (a) Enterprise Support for ERP-35m & SRM-5m (b)Annual Maintenance Contract for iSupport-30m (c) Upgrade of SAP HANA Database Appliance 18m (d)Additional ERP Software Licenses-Euros 1,941,302.32 (VAT Incl)	ICT		Framework Contract		45,096,000.00									
168	Regional Eectronic Cargo Tracking System	C&BC		Framework Contract	GOK	17,136,000.00									
169	Tims Solution	DTD		Framework Contract	GOK	16,232,000.00									
170	Cyber Command Centre	ISO		Open Tender	GOK	50,000,000.00									
Total DevelopmentProcurement						**1,352,221,955.80**									
Donor Funded Procurement															
171	EARTTDFP Funding - World Bank	CG & TLO		Open Tender	World bank	564,360,000.00									
172	DWBI Phase 2 & 3 Implementation	CG & TLO		Open Tender	PFMR Donor Funds	194,182,000.00									
173	PFMR Programmes: Project Management System	CG & TLO		Open Tender	PFMR Donor Funds	41,948,000.00									
Donor Funded Procurement						**800,490,000.00**									

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SUMMARY	
SUMMARY PER CATEGORY	**Amount in Kes.**
Capital	563,448,237.00
Recurrent Expenditure	3,221,661,922.53
Development Expenditure	1,352,221,955.80
Donor Funded	800,490,000.00
Total Annual Procurement Plan 2020-2021	**5,937,822,115.33**
NOTES:	
COVID- 19 Expenses	144,305,253.00
AGPO Reservation@ 30% of the Eligible lines	264,178,611.90
Guaranteed AGPO -PLWD @ 2%	5,283,572.24
Total BKBK Reserved	1,768,314,687.60
Kenya School of Revenue Adminstration (KESRA APP 2020-2021	387,600,000.00

Prepared By:	**Signature**	**Date**
Monica Kang'atta		
MANAGER PLANNING		

Verified By:	**Signature**	**Date**
Grace Murichu- Kariuki (Mrs)		10/8 2020
DC- SUPPLY CHAIN MANAGEMENT		

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APPENDIX II: ROLL OVER PROCUREMENT FINANCIAL YEAR 2020-2021

	Item Description	Purchase Requisition	PR Amount	APP Amount
1	Lease of Scanners of two (2) drive through scanners and one (1) out of gauge drive through scanner	10019421	210,137,503.20	251,324,134.72
2	Provision of Cleaning and Garbage Collection for KRA Offices and Residential Houses Countrywide	100194470	40,169,179.00	200,380,535.59
3	Proposed Office Fit-Out and Renovation at Corporate Business Centre.	10015753	140,000,000.00	140,000,000.00
4	Provision of air travel services	10018263	105,000,000.00	105,000,000.00
5	Upgrade of oracle Hardware and Database Licences consolidation	10017860	58,480,014.96	58,480,014.96
6	Lease of Motor Vehicle	10019319 10018806	2,750,000.00	57,000,000.00
7	Supply, Installation, testing and commissioning of one (1) Unit Optical Emission Spectrometer System (OES)	10020249	37,000,000.00	50,000,000.00
8	Supply , Delivery and Implementation of Cyber Security Operation Centre	10018635	50,000,000.00	50,000,000.00
9	Renewal of lease of 15,989 sq ft for KRA office space from Embu hotels limited (Land Lord) at Embu town for a period of 6 years	N/A	49,942,287.36	49,942,287.36
10	Supply, Delivery, Installation of Data Centre Equipment, Data Centre Servers and Data Rack Switches for Times Tower.	10015951	49,400,000.00	49,400,000.00
11	Provision of fuel services for KRA motor vehicles, generators , scanners and boats countrywide for three (3) years.	10016362	45,600,000.00	45,600,000.00
12	Supply, Delivery, Installation and Commissioning of a Database Audit Tool	10016437	44,398,070.58	45,354,000.00
13	Provision of Annual Maintenance Contract (AMC) Service for KRA Oracle Exadata for a Duration of two (2) year.	10016262	42,000,000.00	42,000,000.00
14	Supply, delivery, support and maintenance of oracle service cloud licenses	10018409	41,000,000.00	41,000,000.00
15	Provision of Consultancy Service for implementation of WSO2 identity management Solution.	10020072	35,000,000.00	35,000,000.00
16	Supply and delivery of 250 laptops	10020299	28,750,000.00	28,750,000.00
17	Renovation of Moyale and Lungalunga Staff Residence	10019033	27,024,800.00	27,024,800.00

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18	Provision of Annual Maintenance Services for the New Data Centre (NDC) Facility	10015446	25,000,000.00	25,000,000.00
19	Procurement of Annual License Subscription and Support & Additional Licenses for SAP ERP (isupport) -DP	10019704	23,345,000.00	23,345,000.00
20	Procurement of Annual License Subscription and Support & Additional Licenses for SAP ERP (isupport) -DP	10019704	23,345,000.00	23,345,000.00
21	Customer Profiling & Segmentation	10015692	20,000,000.00	20,000,000.00
22	Provision of consultancy services for design and supervision of upgrading Times Tower KRA data centre	10018219	18,560,000.00	18,560,000.00
23	Supply and Delivery of LAN Materials and Installation Services. Three (3) Years Framework Contract.	10019704 10018031 10019483 10015278	17,056,800.00	17,056,800.00
24	Procurement of Bulk Sms, SMS Short codes & USSD Gateway solution and Services Framework Contract for Three (3) years	10017557	16,900,000.00	16,900,000.00
25	Renovation of Moyale and Lungalunga Staff Residence	10019034	15,705,250.00	15,705,250.00
26	Supply and Delivery of K9 Dogs	10016504	15,000,000.00	15,000,000.00
27	Provision for Medical case management project	10016460	15,000,000.00	15,000,000.00
28	Fit out Works at Veka Plaza and Electrical Works at -Nyeri	10019040	9,630,335.00	13,630,148.00
29	Supply, delivery, Installation Testing and Commissioning of 250KVA Generators for KESRA -MOMBASA (2 pieces)		10,000,000.00	10,000,000.00
30	Tender for Provision of Fleet Management System	10019045	9,750,000.00	10,000,000
31	Supply, delivery, Installation Testing and Commissioning of 250KVA Generators for Lunga Lunga,	10015634	5,000,000.00	5,000,000.00
	Total			**1,504,797,970.63**

Prepared By: **Monica Kang'atta** **MANAGER PLANNING**	**Signature** Mkgatta		**Date** 10/08/2020
Verified By **Grace Murichu- Kariuki (Mrs)** **DC-SUPPLY CHAIN MANGEMENT**	**Signature**		**Date** 10/08/2020

APPENDIX III: ANNUAL PROCUREMENT PLAN 2020-2021

MINISTRY/ DEPARTMENT/ AGENCY: KENYA REVENUE AUTHORITY

PROCURING ENTITY: KENYA REVENUE AUTHORITY

PROJECT NAME :COVID -19 PROCUREMENTS

FINANCIAL YEAR :2020-2021

NO	ITEM DESCRIPTION	UNIT	QNTY	PROCUREMENT METHOD	SOURCE OF FUNDS	ESTIMATED COST KES.	TIME PROCESS	INVITE/ADVERTISE TENDER	BID OPENING	BID EVALUATION	TENDER AWARD	NOTIFICATION OF AWARD	CONTRACT SIGNING	TOTAL TIME TO CONTRACT SIGNATURE	DATE OF CONTRACT COMPLETION
Disaster Management COVID-19 Preventive Procurements															
1	Reusable and disposable face masks for all of KRA staff			Gov-to -Gov	GOK	26,259,840.00									
2	Hand gloves for frontline staff			Gov-to -Gov	GOK	23,487,570.00									
3	Plastic Face Shields			Open Tender	GOK	5,326,000.00									
4	Sanitizers (KRA offices, Service Centres and Huduma Centres) and thermoguns (purchase, maintenance and batteries)			Open Tender	GOK	25,150,593.00									
5	Physical distancing and instruction stickers (Floor, seat, desk, sanitisation)			Open Tender	GOK	2,455,250.00									
6	Guarding Services-5 additional guards to enforce COVID-19 containment measures			Framework Contract	GOK	1,671,000.00									
7	Front Office Modification (60 Stations)			Open Tender	GOK	15,000,000.00									
8	Disinfection of KRA facilities after every fortnight			Open Tender	GOK	36,000,000.00									
9	Air Purifiers in Offices & Board rooms			Open Tender	GOK	2,800,000.00									
10	Provision for quarantine facilities for KRA staff at various Regions			Open Tender	GOK	3,000,000.00									
11	Enabling staff providing critical services to work from home where possible through provision of Laptops, airtime and data bundles for internet access.			Quotations	GOK	3,155,000.00									
						144,305,253.00									

Prepared By:	Signature	Date	Verified By:	Signature	Date
Monica Kang'atta	Ngatt	10/08/2020	Grace Murichu- Kariuki (Mrs)	[signature]	10/8 2020
MANAGER PLANNING			DEPUTY COMMISSIONER- SUPPLY CHAIN M AGEMENT		

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APPENDIX IV: ANNUAL PROCUREMENT PLAN 2020-2021

MINISTRY/ DEPARTMENT/ AGENCY: KENYA REVENUE AUTHORITY

PROCURING ENTITY: KENYA REVENUE AUTHORITY

AGPO RESERVED PROCUREMENT

FINANCIAL YEAR :2020-2021

NO	ITEM DESCRIPTION	UNIT	QNTY	PROCUREMENT METHOD	SOURCE OF FUNDS	ESTIMATED COST KES.	TIME PROCESS	INVITE/ADVERTISE TENDER	BID OPENING	BID EVALUATION	TENDER AWARD	NOTIFICATION OF AWARD	CONTRACT SIGNING	TOTAL TIME TO CONTRACT SIGNATURE	DATE OF CONTRACT COMPLETION
1	Supply of Reusable and disposable face masks	ERM		Gov-to -Gov	GOK	26,259,840.00									
2	Supply of gloves for frontline staff	ERM		Gov-to -Gov	GOK	23,487,570.00									
3	Sanitizers for KRA offices	ERM		Open Tender	GOK	21,650,593.00									
4	Plastic Face Shields	ERM		Open Tender	GOK	5,326,000.00									
5	Sanitizers thermoguns	ERM		Open Tender	GOK	3,000,000.00									
8	Disinfection of KRA facilities after every fortnight	ERM		Direct Procurement	GOK	36,000,000.00									
9	Front Office Modification (60 Stations)	ERM	60	Open Tender	GOK	15,000,000.00									
10	Air Purifiers in Offices & Board rooms	ERM		Quotations	GOK	2,800,000.00									
11	Rehabilitation of Stations	F&LS		Open Tender	**GOK**	245,363,000.00									
12	Corporate Businnes Park Fit Out Phase 11	F&LS		Open Tender	**GOK**	143,959,000.00									

13	Building Maitenance a nd Repair Headquarters and All Regions	F&LS		Open Tender	**GOK**	41,941,000.00									
14	Cleaning and Garbage collection and Fumigation Countrywide	F&LS	1	Framework Contract	**GOK**	200,000,000.00									
15	Outsourced Tea Services for Nairobi Region, Southern and Western Regions	F&LS	1	Framework Contract	**GOK**	41,500,000.00									
17	Drinking water	F&LS	1	Open tender	**GOK**	10,500,000.00									
18	General and Printed Stationery items	SCM	Assorted	Open Tender / Framework Contract	**GOK**	40,565,000.00									
19	Computer Consumables	SCM	Assorted	Open Tender / Framework Contract	**GOK**	23,243,370.00									
20						**880,595,373.00**									
	30% RESERVED TO ALL AGPO GROUPS					**264,178,611.90**									
	2% PWD Guaranteed Reserved Funds					**5,283,572.24**									

Prepared By:	**Signature**	**Date**		**Verified By:**	**Signature**	**Date**
Monica Kang'atta	Nkatt	10/08/2020		**Grace Murichu-Kariuki (Mrs)**		10/8
MANAGER PLANNING				**DC- SUPPLY CHAIN MANAGEMENT**		2020

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APPENDIX V: ANNUAL PROCUREMENT PLAN 2020-2021

MINISTRY/ DEPARTMENT/ AGENCY: KENYA REVENUE AUTHORITY

PROCURING ENTITY: KENYA REVENUE AUTHORITY

BUY KENYA BUILD KENYA (BKBK)

FINANCIAL YEAR :2020-2021

NO	ITEM DESCRIPTION	UNIT	QNTY	PROCUREMENT METHOD	SOURCE OF FUNDS	ESTIMATED COST KES.	TIME PROCESS	INVITE/ADVERTISE TENDE	BID OPENING	BID EVALUATION	TENDER AWARD	NOTIFICATION OF AWARD	CONTRACT SIGNING	TOTAL TIME TO CONTRAC	DATE OF CONTRACT COM
Automotive Accessories															
	Motor Running														
1	Purchase of Motor Vehicles	F&LS		Government Framework Contract	GOK	60,835,000.00									
2	Generator fuelling and lubricants Country wide	F&LS	37	Framework Contract	GOK	52,536,757.24									
3	Motor Vehicles Leasing	F&LS		Framework Contract		34,365,000.00									
4	Motor vehicles repair and maintainance services	F&LS	1	FRAMEWORK	GOK	83,050,000.00									
	SUB-TOTAL CAPITAL EXPENSES					230,786,757.24									
	OFFICE RUNNING														
5	Outsourced Tea Services for Nairobi Region, Southern and Western Regions	F&LS	1	Framework Contract	GOK	69,000,000.00									
6	Cleaning and Garbage collection and Fumigation Countrywide	F&LS	1	Framework Contract	GOK	200,000,000.00									
7	Newspapers online(Standard,Daily Nation)	F&LS	1	Framework Contract	GOK	7,790,000.00									
8	Drinking Water	F&LS		Framework Contract	GOK	10,500,000.00									
9	Newspapers hardcopy(Star, Standard,Daily Nation)	F&LS	1	Framework Contract	GOK	857,000									

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	Sub - Total					287,290,000.00									
Food and Beverages															
10	Drinking water	F&LS	1	Open tender	GOK	10,500,000.00									
Utilities															
11	Postal Services and EMS countrywide and internationally	F&LS	1	Framework Contract	GOK	13,000,000.00									
12	Provision airtime	F& LS				22,000,000.00									
	Sub-Total					**35,000,000.00**									
Travel & Accommondation															
37	Tax Payers Education : Conference Venue for County Engagements	M&C Northern Region C&BC	228	Framework Contract	GOK	51,230,000.00									
38	Local/Overseas Travel & Accommodation	ALL	1	Framework Contract	GOK	37,281,000.00									
39	Advertisement and Publicity	M&C		Framework Contract &	GOK	117,647,942.90									
40	Training	ALL		Contract	GOK	50,000,000.00									
41	JKUAT Human Resource Augmentation Programme	ICT	1	Gov-To-Gov	GOK	44,340,000.00									
Paper and Paperboard															
42	General and Printed Stationery items	SCM	Assorted	Open Tender / Framework Contract	GOK	40,565,000.00									
Security Expenses															
43	Fire equipment servicing , Safety Training, Drills and Certification of Workplaces	SSS		Framework Contract	GOK	30000000									
44	Guarding	SSS		Framework	GOK	250640000									
45	First Aid Training	SSS		Quotation	GOK	500000									
46	First Aid kits	SSS		Quotation	GOK	1000000									
47	Emergency Evacuation	SSS		Quotation	GOK	500000									
48	Building Maitenance and Repair Headquarters and All Regions	F&LS		Open Tender	GOK	41,941,000.00									

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49	Renewal of Smart Contract	HR		Framework Contract	GOK	25,000,000.00									
50	Procurement of Insurance Services	HR		Framework Contract	GOK	205,585,000.00									
51	Medical Scheme Manager	HR		Open Tender	GOK	50,000,000.00									
52	Tax Tribunal Expenses	TAT		Framework Contract	GOK	70,310,000.00									
53	Consumable Stores _COVID Materials	SIRM-ERM		Framework Contract	GOK	144,305,000.00									
						819,781,000.00									
	Textiles and Apparel														
54	Customs Uniform	C & BC		Open Tender	GOK	88,618,000.00									
55	Consultancy Services	ALL		Open Tender	GOK	34,760,000.00									
56	Legal Services	LS&BC		Direct Procurement	GOK	16,267,000.00									
Total Recurrent Expenses						**3,176,089,457.39**									
	Building & Construction														
56	Customer Services Centre Fit-out	F & L S		Quotation		3,486,000.00									
57	Disaster Recovery and Business Contuinity Solution - 42 RU RACK SPACE (collocation service) @ Kshs 30M pa (recurrent costs) IT infrastructure Equipment @ Kshs.300M one off cost	**ICT**		Open Tender	GOK	42,390,000.00									
58	Rehabilitation of Stations	F&LS		Open Tender	GOK	241,363,000.00									
59	Corporate Businnes Park Fit Out Phase 11	F&LS		Open Tender	GOK	143,959,000.00									
						431,198,000.00									
Total Development Expenses															
	Computer Expenses- Computer Maintenance														
60	Spare parts for Gamatronics 150 KVA UPS System	ICT		Framework Contract	GOK	3895615.65									
61	Installation of Local Area Networks (LAN) and Expansion of LAN - Outstations	ICT		Open Tender	GOK	7539015.26									
	Sub-Total					**11,434,630.91**									

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Common User Items Categorised Under Procurement Master Roll No. of 2020	Amount Kes.
Automotive Accessories	230,786,757.24
Building & Construction	431,198,000.00
Textiles and Apparel	88,618,000.00
Paper and Paperboard	40,565,000.00
Food and Beverages	10,500,000.00
Sub-Total	**801,667,757.24**
Other Categories	
Other Services: Security, Building works ,Medical, Insurance Services	819,781,000.00
Office Running Expenses	135,148,000.00
Training	50,000,000.00
Travel & Accommondation	37,281,000.00
JKUAT HR Consultancy	44,340,000.00
Tax Payer Education	51,230,000.00
Advertiement and Public Relations	117,647,942.90
Airtime	22,000,000.00
Computer Expenses- Computer Maintenance	11,434,630.91
Total For Other Categories	**1,288,862,573.81**
75% Of Other Categotires Grand Total BKBK	**966,646,930.36**
Total Proposed BKBK	**1,768,314,687.60**

Prepared By:	Signature	Date		Verified By:	Signature	Date
Monica Kang'atta	Ngatt	10/08/2020		Grace Murichu-Kariuki (Mrs)		10/8
MANAGER PLANNING				DC- SUPPLY CHAIN MANAGEMENT		2020

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APPENDIX VI: ANNUAL PROCUREMENT PLAN 2020-2021

MINISTRY/ DEPARTMENT/ AGENCY: KENYA REVENUE AUTHORITY

PROCURING ENTITY: KENYA SCHOOL OF REVENUE ADMINSTRATION (KESRA)

PROJECT NAME : KESRA

FINANCIAL YEAR :2020-2021

			ESTIMATED COST KES.	TIME PROCESS	INVITE/ADVERTISE TENDER	BID OPENING	BID EVALUATION	TENDER AWARD	NOTIFICATION OF AWARD	CONTRACT SIGNING	TOTAL TIME TO CONTRACT SIGNATURE	DATE OF CONTRACT COMPLETION
	Printing & Station	Printing & Stationery	168,000									
		Sub-Total	**10,598,520**									
	Rents & Rates	NAIROBI CAMPUS RENT(KESRA CENTRE)	60,300,000									
		Sub-Total	**60,300,000**									
	Consultancy Expe	Provision for infrastructural expansion	3,000,000									
		Sub-Total	**3,000,000**									
	Computer Consumables	Computer Accessories	1,300,000									
		Software maintenance	700,000									
		Toners (Various)	500,000									
		Ink Cartridges	500,000									
		Sub-Total	**3,000,000**									

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	Office Running Expenses	Servicing of airconditioners	50,000									
		Office Tea	1,900,000									
		Office cleaning expenses	2,226,480									
		Uniform expenses and laundry	800,000									
		Staff subscrioptions	452,000									
		Staff office expenses	396,000									
		Newspapers & magazines	300,000									
		Sub-Total	**6,124,480**									
	Maintenance	Electrical Tubes	1,000,000									
		Repairs & Maintenance	6,000,000									
		Relocation of main campus to CBD	142,000,000									
		Sub-Total	**149,000,000**									
	Security	Security services (KESRA properties)	31,920,000									
		Sub Total	**31,920,000**									
	Advertising	Public Announcements & Advertisment	1,100,000									
		Sub-Total	**1,100,000**									
	Travelling expenses	Travel & Accomodation Local	9,000,000									
		Travel & Accomodation International	6,872,000									
		Bank Charges	165,000									
		Sub-Total	**16,037,000**									
	Motor Vehicles Expenses	Fuel (Kshs)	1,100,000									
		Maintanace Costs	1,100,000									

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		Tyres Tubes Costs	2,000,000									
		Sub-Total	**4,200,000**									
	Accomodation and conferences , Local staff trainings	Conference Facilities and training costs	4,720,000									
		Sub-Total	**4,720,000**									
	Capital Requirements	Modernization of Campuses										
		Student recreational facilities	5,000,000									
		Fit-out costs	21,000,000									
		Computer Cost	5,000,000									
		Computer Software	4,000,000									
		Kitchen Equipments	4,000,000									
		Photocopiers machines	2,400,000									
		Genrator 250KVA (2 pieces)	9,000,000									
		Heavy duty scanners	1,200,000									
		Swimming pool	20,000,000									
		Leveling of grounds	9,000,000									
		Examination system	1,000,000									
		Chat Bot system	1,000,000									
		eAcademy expansion	15,000,000									
		Sub-Total	**97,600,000**									
		Grand Total	**387,600,000**									

Prepared By:	Ngatte **Signature** 10/08/2020	**By:**	**Signature**	**Date**
Monica Kang'atta		**Grace Murichu-Kariuki**		10/8 2020
MANAGER PLANNING		**DC- SUPPLY CHAIN MANAGEMENT**		

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