

JOINING INSTRUCTIONS /NOTES TO THE APPLICANTS

1. Application fees

All applicants will be required to pay **Kshs2, 000** (Kenyans) or **USD 25** (Non-Kenyans) being non refundable application fee as per the bank details below.

2. Mode of study (Day, Evening or Saturday)

All courses will be conducted at our **Mombasa** and **Nairobi** Campuses and *please note it's non-residential.*

3. Fees

The fees payable for Certificate, Diploma, PGD and Masters courses are as below:-

ACTIVITY	CERTIFICATE	DIPLOMA	PGD	MASTERS
Total fees Semester I	40,500.00	50,000.00	65,000.00	95,000.00
Total fees Semester II	40,000.00	50,000.00	65,000.00	80,000.00
Total Fees Semester III	N/A	50,000.00	65,000.00	80,000.00
Total Fees Semester IV	N/A	N/A	N/A	80,000.00
Total fees Semester V	N/A	N/A	N/A	80,000.00
Total fees payable	80,500.00	150,000.00	195,000.00	415,000.00

4. Duration of Study

The course duration for the ***Certificate course is Six (6) months*** (2 semesters), ***Diploma One (1) year*** (3 semesters), ***PGD one (1) year*** (3 semesters) and ***Masters Two (2) years*** (Five semesters).

5. Attendance

Students must attend a minimum of 75% of all lectures, seminars and tutorials, failure to which he/she will not be allowed to register for examinations.

6. Bank Details (Kenya Shillings)

The National Bank of Kenya
A/C 01023015000900
Branch Times Tower Branch
Account Name Kenya school of Revenue Administration (KESRA)

Bank details (USD Account (\$))

The National Bank of Kenya
A/C 02020015000900
Branch Times Tower Branch
Account Name Kenya school of Revenue Administration (KESRA)