



PUBLIC NOTICE

UNIQUE NUMBER PLATES FOR MOTOR CYCLES

The Registrar of Motor Vehicle wishes to notify the general public that Road Transport Department is replacing current Motor Cycle Number Plates with Unique Number Plates. This exercise is expected to run for three months with effect from 4th May 2009 in all KRA Regional Offices namely; **Nairobi, Mombasa, Nyeri, Embu, Nakuru and Kisumu.**

Further, this exercise is being offered FREE OF CHARGE to Bona Fide and Registered Owners upon presentation of current Number Plates and respective Logbooks.

Below are ten (10) critical steps outlining the surrender process:

A. LODGING YOUR APPLICATION

1. Lodge your duly filled application forms in any of the above named offices.
 - a. If you are not the registered owner – attach a duly filled transfer of ownership form (form C)
 - b. If you have the old generation logbook – attach a duly filled Replacement of Registration Book Application Form (RRB Form).
 - c. If the Logbook is lost/defaced – attach a duly filled duplicate registration book application form (Form XI).
2. Revenue Officer scrutinizes the lodged documents and confirms their accuracy with Registrar's Motor Vehicle records.
3. Surrender Logbook.
4. Surrender current Number Plate.

B. PROCESSING YOUR APPLICATION

5. Revenue Officer records documents in register
6. Revenue Officer assigns unique number plates
7. Revenue Officer countersigns and stamps the application form
8. Revenue Officer tears off and hands over the acknowledgement slip together with unique number plates to applicant.
9. Applicant acknowledges receipt of number plates
10. Logbook will be processed and mailed via registered mail to the address endorsed on the application form.

Complaints and enquiries may be addressed to:

Complaints and Information Centre (CIC) Tel (020) 310900/281-700

Registrar of Motor Vehicles Tel (020) 310900/281-7110

KRA Call Centre Tel 4999-999

KRA REGIONAL MANAGERS

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