



Kenya Revenue Authority

APPLICATION FOR REGISTRATION AS A PURCHASER/IMPORTER OF DUTY FREE AND DENATURED SPIRIT

Applicant's Name

P.O. BoxCodeTown/City.....Tel.....Fax.....

E-mail Address

Physical Address

.....

PIN Number..... VAT Number

Names of Directors/Partners/Proprietor (attach additional sheet if necessary)

Name PIN Number

Name PIN Number

Name PIN Number

Name PIN Number

Name PIN Number

Name PIN Number

Name PIN Number

Bank details (attach additional sheet if necessary)

Bank Name

Account Number(s)

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Nature of Business (attach additional sheet if necessary)

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Purpose for acquiring spirit (provide additional data as per requirements 8, 9, 10 attached)

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Production and sales statistics for previous year (attach additional sheets if necessary)

Product Brand	Quantity	Amount

Declaration

I confirm the particulars given above to be correct and take full responsibility for their accuracy.

.....
 Name Rank Signature Date

.....
 Official Stamp

For Official Use

Reviewed by:
 Name Signature Date

Recommended by:
 Name Signature Date

Approved by:
 Name Signature Date



Kenya Revenue Authority

REQUIREMENTS FOR PURCHASERS/IMPORTERS OF DUTY FREE AND DENATURED SPIRIT

Applications must contain the following information:

1. Description of the nature of business and physical location of Main Operation/Head office.
2. Certificate of Incorporation for Limited Companies.
3. Certificate of Registration for non-corporate bodies.
4. Copies of PIN and VAT Certificates.
5. Single Business Permit.
6. Names of Directors/Partners/Proprietor and their PIN Numbers.
7. Bankers and bank account details.
8. For manufacturers, product brands, packaging sizes and production formulae (to include spirit usage per unit of production).
9. For spirit resellers, details of clientele including names, physical & e-mail addresses, telephone and PIN numbers.
10. For spirit exporters, details of clientele including names, physical & e-mail addresses, telephone and Tax Identification Numbers.
11. Production and sales data per product for previous year in both quantities and value.
12. Copies of financial statements for previous year.

Applicants are to ensure compliance with tax (including ETR) requirements through up to date filing of returns and payment of applicable taxes.